



**DRAFT MINUTES OF THE 820th MEETING OF BUDOOCK PARISH COUNCIL,
HELD AT TREVERVA VILLAGE HALL, ON MONDAY 18th May 2009**

PRESENT : Cllrs Bastin (Chairman), Fairbank, Gibson & Hennell.

C2856 ELECTION OF CHAIRMAN FOR THE YEAR 2009/10

It was proposed by Cllr Hennell, seconded by Cllr Gibson and

RESOLVED that Cllr Bastin be elected as Chairman of Budoock Parish Council for the year 2009/10.

Cllr Bastin thanked everyone for their support, and duly signed his Acceptance of Office.

C2857 PUBLIC COMMENT ON ITEMS ON THE AGENDA

There were no comments on items on the agenda.

C2858 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs McCabe & Miss Pengelly, PC Cormack and PCSO Huddleston.

C2859 DECLARATIONS OF INTEREST

a) In Items on the Agenda

There were no declarations of interest in items on the agenda.

b) Of gifts of a value of more than £25

There were no declarations of gifts of a value of more than £25.

C2860 TO CONFIRM MINUTES OF THE LAST MEETING

a) Meeting of Budoock Parish Council, 30th March 2009

The third bullet point in Minute C2847 (j) should have read **".....as the council's 2009/10 Budget had been predicated on no S137 grants being made"**, rather than **"..... as the council's grant policy was not to make S137 grants to organisations outside the parish"**.

Subject to the above amendment, it was proposed by Cllr Gibson, seconded by Cllr Fairbank and

RESOLVED that the Minutes of the Council Meeting held on 30th March 2009 be approved as a true record and duly signed.

C2861 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA

a) Treverva "Green"

Cllr Hennell stated that he would check with the owner of the house named Tresemp, to ascertain if the "green" is on its deeds. If not, the Clerk agreed to establish whether this piece of land could be registered in the ownership of the Parish Council.

C2862 AGENDA ITEMS

a) To consider Co-Option to fill three vacancies for council members

Mrs Margaret Forbes of Penjerrick, Mrs Hazel Perham of Treverva and Mr Steve Cotton of Budoock Water presented themselves as candidates for possible co-option to fill the vacant positions on Budoock Parish Council.

There followed a discussion by members present, at the conclusion of which :-

It was proposed by Cllr Hennell, seconded by Cllr Fairbank and

RESOLVED that Mrs Perham be co-opted as a member of the Parish Council ;

It was proposed by Cllr Gibson, seconded by Cllr Hennell and

RESOLVED that Mrs Forbes be co-opted as a member of the Parish Council ;

It was proposed by Cllr Gibson, seconded by Cllr Hennell and

RESOLVED that Mr Cotton be co-opted as a member of the Parish Council.

All completed their "Acceptance of Office" and "Register of Interests" documents.

b) Election of Vice Chairman for the year 2009/10

It was proposed by Cllr Hennell, seconded by Cllr Gibson and

RESOLVED that Cllr Fairbank be elected to serve as Vice Chairman for the year 2009/10.

c) Appointment of Portfolio Holders for the year 2009/10

The Council nominated portfolio holders for the year 2009/10, a full schedule of which is attached to the Minutes.

d) Appointment of Committees & Representatives for the year 2009/10

The Chairman ran through the 2008/09 list of Committees & Representatives, and the various roles. It was noted that the Policy & Finance Working Group should be chaired by the Vice Chairman of the Council, with two other members, who would be rotated, with one member standing down each year. Cllr Hennell had previously been co-opted, in the absence of regular attendance from Cllr Gifford, and Cllr Miss Pengelly might not be available in the near future. It was therefore agreed that Cllr Cotton, following his co-option, join Cllrs Fairbank and Hennell on the Working Group.

Changes to the council's nominated representatives to other Committees and Outside Bodies for the year 2009/10 were agreed, a full schedule of which is attached to the Minutes.

e) Annual Accounts to Year-End 31st March 2009

i) To receive and approve the unaudited accounts for the Year Ending 31st March 2009

Copies of the final Income & Expenditure Accounts for 2008/09 had been distributed prior to the meeting. These showed that the Year-End position was in line with the forecast at the time the 2009/10 Budget and Precept were drawn up.

It was proposed by Cllr Hennell, seconded by Cllr Gibson and

RESOLVED that the unaudited accounts for the year end 31st March 2009 be approved.

ii) To complete the Statement of Assurance for the Year Ending 31st March 2009

The Council considered each question of the Statement of Assurance and confirmed by resolution that it had met the required standard under each heading. The Statement of Assurance was duly signed by the Chairman.

iii) To receive and note the report of the Internal Auditor

The Council received the report of the Internal Auditor and noted the comments raised.

It was proposed by Cllr Fairbank, seconded by Cllr Gibson and

RESOLVED that the report be passed for consideration to the Policy and Finance Working Group, which was scheduled to meet early in June, with recommendations back to a full Council meeting.

f) To formally adopt the council's Annual Report for the Year Ending 31st March 2009

Draft copies of the Annual Report had been distributed to members prior to the meeting.

It was proposed by Cllr Hennell, seconded by Cllr Gibson and

RESOLVED that the council formally approve and adopt the Annual Report for the Year Ending 31st March 2009.

g) To consider impact of the latest Noise Reduction Measures at Budock Playing Field

The Chairman stated that there had been a suggestion from Cornwall Council, in conjunction with Environmental Health, that the equipment might be too large for the Playing Field, and that it might be possible to transfer it to another council, elsewhere in Cornwall, and replace it with a smaller piece of equipment, plus a cash adjustment.

He had, however, received a letter from a member of Budock Playing Field Committee, which cast doubt on whether another prospective owner of the equipment might be able to obtain insurance on second hand equipment.

As members of the Playing Field Committee were present at the meeting, Standing Orders were suspended to allow them to pass comment on the possibility of exchanging the equipment. It was stated that this option should be given serious consideration. Standing Orders were reinstated.

Following further discussion, it was unanimously agreed that a meeting should be convened, with all interested parties, to try to bring this matter to a satisfactory conclusion.

h) To consider requests for S137 Grants from Budock Church, Budock Over 60's and Home Start Kernow

The Vice-Chairman stated that the council's 2009/10 Budget had been predicated on no S137 grants being made.

It was proposed by Cllr Fairbank, seconded by Cllr Hennell and

RESOLVED that the Clerk should respond to the organisations, stating that it would not be possible to offer grants in 2009/10.

i) To consider whether the council wishes to purchase a copy of "Local Council Administration, Eighth Edition" by Charles Arnold-Baker

The Clerk stated that the council had been getting by using an out of date copy of this book, borrowed from Mawnan Parish Council, which was the authoritative publication on Local Government law. A new version was being published in July, and was available through the SLCC at the discounted price of £55.60.

Following discussion, it was proposed by Cllr Gibson, seconded by Cllr Fairbank and

RESOLVED that the Clerk should approach Mawnan Parish Council, and suggest that one copy be purchased, with the cost shared.

j) To consider whether the council wishes to make a voluntary contribution of £50, in addition to its CALC subscription

The Clerk stated that the subscription renewal included an option to make an additional voluntary contribution of £50.

Following discussion, it was proposed by Cllr Hennell, seconded by Cllr Gibson and

RESOLVED that the council would not offer an additional voluntary contribution.

k) To consider the continuing problem of litter in Budock Water

Cllr Fairbank stated that there was a litter problem in Budock Woods, with litter also dumped on footpaths in various places. Newly co-opted Cllr Cotton agreed to organise a working party, and the Clerk stated that he should be able to organise a lockable skip through Cornwall Council, once he had been advised of the date it was required for.

C2863 CORRESPONDENCE

The Clerk reported on correspondence received, a schedule of which is attached to the minutes as a record.

C2864 REPORT FROM COUNTY COUNCILLOR

C Cllr Hatton reported on the following matters :-

- The Unitary Council elections would take place on 4th June, when 123 members of the new council would be elected.
- Within the West Planning Area, this had been split between West 1 (based at Penzance) and West 2 (based at Camborne), with Budock's planning matters handled in West 2.
- The Standards & Ethics Committee would also be broken down into sub-areas.

C2865 PLANNING APPLICATIONS

a) To Note Planning Decisions received from the Planning Authority

The Clerk reported on decisions received, details of which are attached to the minutes as a record.

b) To Note Planning Enforcement Complaints received by the Planning Authority

The Clerk stated that none had been received since the previous meeting.

c) To Consider Planning Applications Received From the District Authority

(i) PA09/00524/F – Mr D Edwards, Roscarrack House, Bickland Water Road, Falmouth – Erection of extension, demolition of existing extension and minor alterations to existing premises

Observation : **NO OBJECTIONS.**

(ii) PA09/00525/LBC – Mr D Edwards, Roscarrack House, Bickland Water Road, Falmouth – Erection of extension, demolition of existing extension and minor alterations to existing premises

Observation : **NO OBJECTIONS.**

C2866 REPORTS FROM COMMITTEES AND REPRESENTATIVES

a) Police Report

A report had been submitted by PC Cooke, who reported that just one crime had been reported during the past month, compared to 4 in the same period last year. There had been no other incidents of note.

The Clerk was asked to contact the Police and ask them whether they could monitor the following :-

- Speeding in Budock Water, with the use of the speed gun, in particular.
- Car Parking in Treverva.

C2867 RIGHTS OF WAY MATTERS

Cllr Fairbank stated that the new footpath by Treverva Chapel had been confirmed, and that this would be a Gold Path. He also asked the Clerk to make contact with South West Water, as the path across their land needed clearing.

C2868 FINANCE AND PAYMENT OF ACCOUNTS

It was proposed by Cllr Gibson, seconded by Cllr Hennell and

RESOLVED that April accounts totalling **£1,191.61** be ratified. A schedule of these is attached to the minutes as a record.

It was proposed by Cllr Gibson, seconded by Cllr Hennell and

RESOLVED that May accounts totalling **£1,583.11** be approved for payment and duly signed. A schedule of these is attached to the minutes as a record.

C2869 DATE AND TIME OF NEXT MEETING

The next meeting of Budock Parish Council was to be held on Monday, 29th June 2009, commencing at 7.30pm, at Budock Village Hall.

COMMENTS FROM THE PUBLIC

None.

Signed : 29th June 2009
Chairman

DRAFT