



**DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN**

**MINUTES OF THE 908<sup>TH</sup> MEETING OF BUDOCK PARISH COUNCIL HELD AT BUDOCK VILLAGE HALL  
ON MONDAY 29<sup>TH</sup> JANUARY 2018**

**PRESENT:** Cllrs Bastin, Bennett, Bownas, Mrs Clark, Fairbank, Geraty, Hart (Chairman), Hennell, Heritage and Palmer

**IN ATTENDANCE:** Mrs L Iddon, Clerk

There were no members of the public present. The Council meeting commenced at 7.30pm with the Chairman explaining the Safety Procedures.

**17-173 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

All Councillors were present.

**17-174 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25**

None were declared

**17-175 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS**

None were declared.

**17-176 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 27<sup>TH</sup> NOVEMBER 2017 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Fairbank and seconded by Cllr Mrs Clark and:

**RESOLVED** that the minutes of the Council Meeting held on the 27<sup>th</sup> November 2017 are received and approved.

On a vote being taken this was approved with 2 abstentions.

**17-177 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)**

The Clerk reported that the salt bin has now been installed in Parc Stepney. Residents have been in direct discussion with Highways regarding its siting.

**17-178 TO RECEIVE ANY POLICE UPDATES**

No report has been received from PCSO Fuller. The latest information on the Police website lists 7 crimes in Budock Parish in October and November. Further details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/>. Information has been received from the Police regarding a debt scam and also information on a messaging system that has been brought in to keep in contact with the local community. It is known as DC Alert. Information on it will be posted on the Police page of Parish Council website in the very near future.

Concern was expressed regarding the number of crimes for which the police are 'unable to prosecute' and 'no suspect identified'. The Clerk will take up the matter with the local PCSO.

**17-179 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED**

Cllr Heritage reported the following:-

- 160 questionnaires have been returned and the responses and comments have been collated and shown to Sarah Furley of the Neighbourhood Planning team at Cornwall Council (CC).
- The key issues of concern are housing and keeping the green buffer between Falmouth and Budock to ensure Budock Water keeps its own identity.
- The Group has some new volunteers/members as a result of the questionnaire.
- Two meetings took place in January, Sarah Furley attended the second one to give advice on the way forward which will involve small groups taking issues forward.
- Report needs to be done on 'Landscape Character Assessment' – CC are due to provide training.
- Confirmed that the Housing need for Budock Parish is currently 14.
- Next meeting is on Monday 5<sup>th</sup> February.

**17-180 TO CONSIDER AND APPROVE THE EXPENSES INVOLVED FOR THE CHAIRMAN AND CLERK TO ATTEND 2 X TRAINING DAYS IN RESPECT OF THE NEW EXTERNAL AUDITOR PROCEDURES AND THE NEW DATA PROTECTION LAW**

It was proposed by Cllr Fairbank and seconded by Cllr Hennell and:-

**RESOLVED** that the necessary expenses are met for the Chairman and Clerk to attend training sessions to keep them up to date with new procedures.

On a vote being taken this was unanimously agreed.

**17-181 TO CONSIDER STREET NAMES FOR THE TAYLOR WIMPEY DEVELOPMENT AT POOLFIELD**

After considerable discussion it was proposed by Cllr Hennell and seconded by Cllr Hart and:

**RESOLVED** that the following street names are submitted to Taylor Wimpey for consideration – Pool Field (for the main thoroughfare), Manderlay House (for the apartment block), Church Walk, Budock Close, Castle View and Azenor Avenue.

On a vote being taken this was unanimously agreed.

**17-182 TO CONSIDER AND APPROVE AN APPLICATION FOR A S.133 GRANT IN RESPECT OF THE REPLACEMENT OF THE ELECTRICITY COINAGE METERS AT BUDOCK VILLAGE HALL**

Cllr Fairbank explained the need for new coinage meters following the introduction of the new pound coin. It is estimated that the work will cost around £500.

It was proposed by Cllr Geraty and seconded by Cllr Bastin and

**RESOLVED** that the Parish Council will meet the cost of the installation of the required new coinage meters for Budock Village Hall.

On a vote being taken this was agreed unanimously.

**17-183 TO CONSIDER AND APPROVE THE WRITING OF A LETTER TO THE RELEVANT PARTIES IN RELATION TO MUD AND OTHER DEBRIS LEFT ON THE HIGHWAY**

At a recent meeting with Viv Bidgood, the Highways and Environment Manager for our area, it was mentioned that it would be in order to write to local farmers reminding them of their duties to put up warning signs and clean the highway if mud and debris is left by their machinery.

It was proposed by Cllr Bennett and seconded by Cllr Hennell and:

**RESOLVED** that the Clerk will write to the landowner of the fields in Lamanva where contractors in the past have left very significant mud and debris on the road.

On a vote being taken this was agreed unanimously.

**17-184 TO CONSIDER AND APPROVE THE APPOINTMENT OF AN INTERNAL AUDITOR FOR 2017/18 TO 2019/20**

Hudson Accounting, who carried out last year's Internal Audit, have quoted to carry out our internal audit for the next 3 years for the same cost.

It was proposed by Cllr Fairbank and seconded by Cllr Hennell and:-

**RESOLVED** that Hudson Accounting are appointed as our Internal Auditors for the next 3 years.

On a vote being taken this was agreed unanimously.

**17-185 TO DISCUSS THE REPLACEMENT OF THE HEATERS IN TREVERVA VILLAGE HALL**

Cllr Bennett explained the need for 2 new heaters for Treverva Village Hall. The current ones are 17 years old and expensive to run. A quote has been received for £293.80 to supply and fit 2 new heaters.

It was proposed by Cllr Fairbank and seconded by Cllr Mrs Clark and:

**RESOLVED** Budock Parish Council will meet the cost of the new heaters on receipt of a S.133 Grant request from Treverva Village Hall.

On a vote being taken this was agreed with 2 abstentions.

**17-186 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER**

Cllr Bastin reported the following:-

- The eligibility criteria for local housing has recently changed to be more favourable to local residents.
- In the ongoing Electoral Review of the number of Cornwall Councillors and their Divisional Areas the Boundary Commission has put forward a plan for Budock and part of Falmouth to become one division. This is to ensure that the number of electors in each division meet the recommended criteria. There will be a public discussion on this later this year. Once the Divisional Boundaries are decided the Parish Boundaries will be reviewed.
- The Menehay Fields Public Appeal will take place at the Maritime Museum between May 15<sup>th</sup> and 18<sup>th</sup>.
- The public Site Allocations DPD hearing in relation to the Falmouth and Penryn area will take place at The Falmouth Hotel on Tuesday 13<sup>th</sup> March.
- Mark James, our Community Link Officer, will be contacting the Parish Council regarding the setting up of an Emergency Plan.

**17-187 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)**

The following correspondence was received and noted:-

- Cornwall Council Localism Newsletters – *Message from Cllr Sue Jones / Winter wellbeing / Neighbourhood Planning Update / Christmas & New Year waste collection info / Pay to Park info / CN Panel Meeting Notes and presentations from November 17 meeting / Message from Cllr Edwina Hannaford / Homelessness Reduction Act / Agency Agreements*
- Cornwall Council Communities and Devolution – *Developing a Shadow Accountable Care System for Cornwall / CC remains committed to a sustainable future for Citizens Advice, Cornwall / CC Investment Programme / CIL Updates / Street Name Guidelines / Guidance for Pre Apps*
- Cornwall Council – *Minerals Safeguarding DPD – Notice of Examination Hearing / Recycling and Waste Survey / Site Allocations DPD and associated documents / Council Tax Referendum Principles / Planning Conference Information*
- CALC – *Nov Newsletter & Dec Newsletters (Training Calendar, Disqualification criteria for Cllrs and Mayors/ NALC and Legal Briefing Updates)*
- Cruse – *Cornwall Cruse Helpline Information / Grant request*
- CPRE – *December eNewsletter / Campaigns Update*
- Cornwall Community Foundation (CCF) – *eNewsletters for December & January*
- GWR – *Franchise Consultation Information / Railway Upgrade Plan 2017 / Further info on Rail disruption over Christmas period*
- Cornwall AONB – *Sustainable Woodlands – Winter Newsletter*
- Cormac Streetworks – *Closure of Footpath 26 from Jan18 - July18*
- Cornwall Sports Partnership – *November 2017 Bulletin / Get Active Cornwall*
- Police - *Info on a scam in our area*
- Tree Charter – *Update*
- Healthwatch Cornwall – *Access to Drs appointment Survey*
- Western Power – *Annual Stakeholder Workshops*
- Iwan le Moine – *Re petition concerning CC planning decisions & appeals*
- Coastline – *Coastline Housing Chronicles – latest update.*

**17-188 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

Following decisions noted:-

**01.12.2017 PA17/10153 APPROVED** - Mr M. Carr, Woodland View, Maenporth Road - Beech and Sycamore. Reduce branches overhanging property of Woodland View to address excessive shading.

**01.12.2017 PA17/10294 WITHDRAWN** - Ms Lesley Perkins - The Stables Roscarrack Bickland Water Road - Updating of renovation from the 1990's refurbishment including replacing all doors and windows with UPVC.

**01.12.2017 PA17/10296 WITHDRAWN** - Ms Lesley Perkins - The Stables Roscarrack Bickland Water - Listed building consent for the updating of renovation from 1990's refurbishment including replacing all doors and windows with UPVC.

**21.12.2017 PA17/10663 APPROVED** - Mr & Mrs G Leggo - Eglos Farm, Road from Bickland Hill to Mongleath Road Budock Water - Listed Building Consent for part replacement windows.

**APP/D0840/W/17/3173883 – ref PA16/05872** – Construction of a dwelling to replace the existing residential caravan – Lamanva Shed, Lamanva – Mrs G Tann – **APPEAL DISMISSED.**

**10.01.2018 - PA17/11782 APPROVED** - Mrs Rachel Morin - Penjerrick House Penjerrick - Felling of Common Beech tree.

**11.01.2018 - PA17/11786 APPROVED** - Ms K. Davies - Meadowside Treverva - Proposed alterations.

**18.01.2018 PA15/08369 REFUSED** - Mr & Mrs Walters - Land at Hillhead Farm, Hillhead Road, Kergilliack - Outline Planning Permission with all matters reserved: The construction of 6 affordable and 3 open market dwellings.

**23.01.2018 PA17/09366 APPROVED** - Mr Smith - Keepers Cottage, Trewen Farm Lane - First floor extension over garage with new balcony to form a holiday let and use of land to site shepherd style huts for holiday letting purposes.

**17-189 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

**i) PA17/11976 – Erection of extension to Utility Room – 2, Rosemerryn Cottages, Rosemerryn – Ms H Crewes**

After discussion it was proposed by Cllr Bennett and seconded by Cllr Heritage and:-

**RESOLVED** that the following Comment is submitted:- *Budock Parish Council has 'No Objections' to this application.*

On a vote being taken this was agreed with one abstention.

**ii) PA17/12032 – New rear extension and loft conversion including a balcony and raised decking, with internal alterations – Carrick View, Crill Corner, Trewen Road, Budock Water – Mr & Mrs Heath**

After discussion it was proposed by Cllr Bownas and seconded by Cllr Geraty and:

**RESOLVED** that the following Comment is submitted:- *Budock Parish Council has 'No Objections' to this application.*

On a vote being taken this was agreed with two abstentions.

**iii) PA17/11573 + Listed Building PA17/11574 – Internal updating of 1990's renovation, repointing, replacement doors and replace existing single glazed window units with heritage ultra slim double glazed units in existing wooden frames - The Stables Roscarrack - Ms Lesley Perkins**

After discussion it was proposed by Cllr Bennett and seconded by Cllr Fairbank and:

**RESOLVED** that the following Comment be submitted for both these applications:- *Budock Parish Council support this application.*

On a vote being taken this was agreed with two abstentions.

**iv) PA17/12164 – Outline planning application with all matters reserved, apart from access, for the provision of up to 315 dwellings, 280sqm of mixed use development (D2/A1/C3) uses, a new vehicular bridge, public open space and associated landscaping and engineering works – Land west of Vospers Garage, Ponsharden – Church Commissioners for England**

After discussion it was proposed by Cllr Hennell and seconded by Cllr Geraty and:

**RESOLVED** that the following Comment be submitted:- *Budock Parish Council support this application. However the Parish Council would like it noted that after seeing the Refusal Notice issued last week for PA15/08369 (Hillhead Farm) which contained the following reason for refusal:- "The proposal is an undesirable extension and intrusion into the countryside which would be to the detriment of the character and appearance of the rural landscape as it would create a small enclave of development encroaching into the countryside forming the rural fringes of Falmouth and Penryn". They are slightly concerned as the top part of this land is in very close proximity to Hillhead Farm.*

On a vote being taken this was agreed with votes for and against and six abstentions.

**v) PA17/12160 - Reserved Matters application for the appearance of proposed development - (Details following PA17/05422 dated 21/12/17.) - Land off Bickland Water Road - Taylor Wimpey**

After considerable discussion it was proposed by Cllr Fairbank and seconded by Cllr Hart and:

**RESOLVED** that the following Comment be submitted:- *Budock Parish Council object to this application as the finished appearance of the dwellings would not be in keeping with the rural area. Also the Parish Council would like it noted that the shown distribution of affordable houses is not in accordance with current planning best practice.*

On a vote being taken this was agreed with one abstention.

vi) **PA18/00582 – Works to Ash Tree – 2, Trewen Terrace, Budock Water – Mrs D Humphreys**

After discussion it was proposed by Cllr Bennett and seconded by Cllr Fairbank and:

**RESOLVED** that the following Comment be submitted:- *Budock Parish Council support this application on condition that the work is carried out in accordance with good arboricultural practice.*

On a vote being taken this was agreed with one abstention.

**17-190 TO CONSIDER THE COUNCIL'S RESPONSE TO REVISED PLANS IN CONNECTION WITH FOOTPATH 26**

Cllr Bastin gave an update on his recent meeting with Midas with regard to Footpath 26. As this footpath is currently the subject of an Appeal and a resolution was made regarding this at the October meeting, under Standing Orders this could not be revisited until six months after the original resolution was made. If revised plans were to be resubmitted through Cornwall Council then the matter could be discussed again.

**17-191 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED BY CORNWALL COUNCIL**

The following new Enforcement complaint was received in December and now closed as Planning Applications are currently being considered.:-

**21.11.17 - ENF17/02263** - Unauthorised internal works to curtilage of listed property without permission - The Stables , Roscarrack, Bickland Water Road – Case Officer – Kate Mosley

**17-192 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

- i. **Footpaths & Rights of Way** –. Cllr Palmer reported issues with Bridleway 202/13/1 due to water runoff from an adjacent field which has been ploughed in such a way that the run off goes directly onto the path. The Clerk will report the matter.
- ii. **Budock Village Hall** – Nothing to report.
- iii. **Trevera Village Hall** - A very successful Quiz was held on 20th January. The defibrillator has been installed, but is not yet registered with Ambulance Control – now awaiting signage and training.
- iv. **Playing Field** –. The Clerk has received the minutes of the latest meeting.
- v. **Community Speed Watch** – At the last Speed Watch one vehicle was recorded doing 45mph (in a 30mph zone) and the number of vehicles recorded at excessive speed was 11%.

**17-193 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING**

These were received.

**17-194 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTHS OF DECEMBER AND JANUARY**

It was proposed by Cllr Geraty and seconded by Cllr Mrs Clark and: -

**RESOLVED** that accounts totalling **£2240.58** for the months of December and January are approved for payment.

On a vote being taken this was unanimously agreed.

**17-195 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.**

Speed Visors and the Updating and Checking of the Council's Assets were put forward as agenda items for the next meeting.

**17-196 DATE AND TIME OF NEXT MEETING**

This will be held on **Monday 26<sup>th</sup> February 2018** at **Budock Village Hall**. There will be **15 minutes** for **Public Participation** from **7.15pm** with the **Council Meeting** commencing at **7.30pm**.

**There being no further business the meeting closed at 9.21pm.**

Signed: .....26<sup>th</sup> February 2018

Chairman