



**DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN**

**MINUTES OF THE 910<sup>TH</sup> MEETING OF BUDOCK PARISH COUNCIL HELD AT BUDOCK VILLAGE HALL  
ON MONDAY 26<sup>TH</sup> MARCH 2018**

**PRESENT:** Cllrs Bastin, Bennett, Bownas, Clark, Fairbank, Geraty, Hart (Chairman), Hennell and Heritage.  
**IN ATTENDANCE:** Mrs L Iddon, Clerk

There were no members of the public present. The Council meeting commenced at 7.30pm with the Chairman explaining the Safety Procedures.

**17-223 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**  
Apologies were received from Cllr Palmer.

**17-224 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25**  
None were declared.

**17-225 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS**  
None were requested.

**17-226 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 26<sup>TH</sup> FEBRUARY 2018 AND THE CHAIRMAN TO SIGN THEM**  
The Clerk informed the meeting that the 26<sup>th</sup> February meeting was the 909<sup>th</sup> meeting of the Council, not the 908<sup>th</sup>. The minutes were amended accordingly.  
It was then proposed by Cllr Fairbank and seconded by Cllr Bennett and:

**RESOLVED** that the amended minutes of the Council Meeting held on the 26<sup>th</sup> February 2018 are received and approved.

On a vote being taken this was approved with one abstention.

**17-227 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)**  
The Clerk gave an update on the topping up of the salt bins following the adverse weather and reminded Councillors of the email received from the Planning Officer regarding PA18/01270.

**17-228 TO RECEIVE ANY POLICE UPDATES**  
No report has been received from PCSO Fuller. The latest information on the Police website lists 4 crimes in Budock Parish in January. Further details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/>.

**17-229 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED**  
Cllr Heritage reported the following:-

- Update from the last meeting was given at which 7 new members attended.
- Pete Dudley has now produced a draft 'Local Landscape Character Assessment' and produced relevant photos.
- Cllr Heritage has started putting together a draft report which will be populated with the relevant information as data is gathered.
- Further public consultation is planned in the form of a 'drop-in' event in Budock Village Hall on 26<sup>th</sup> May.
- According to Cornwall Home Choice 38 new affordable homes are needed in Budock Parish – how they will be delivered is one subject that is being looked at.
- Andrew George from Cornwall Community Land Trust will be attending the next meeting on April 3<sup>rd</sup>.

**17-230 TO CONSIDER SPEED VISOR OPTIONS AFTER RECEIVING A REPORT FROM THE SPEED WATCH TEAM**  
Cllr Bownas produced a spreadsheet with details of various speed visors, their attributes and the costs. Before relevant quotations are obtained there needs to be a decision on what features are needed. This will be discussed further with the Highways and Environment Manager in April. Liaison with other parishes who have installed similar visors will also take place.

**17-231 TO CONSIDER AND APPROVE THE REVIEWED RISK ASSESSMENT**

It was proposed by Cllr Hennell and seconded by Cllr Fairbank and:-

**RESOLVED** that the reviewed Risk Assessment is approved.

On a vote being taken this was unanimously approved.

**17-232 TO CONSIDER AND APPROVE THE REVISED STANDING ORDERS AND FINANCIAL REGS**

It was proposed by Cllr Mrs Clark and seconded by Cllr Hennell and:-

**RESOLVED** that the revised Standing Orders and Financial Regs are approved.

On a vote being taken this was unanimously approved.

**17-233 TO CONSIDER AND APPROVE THE REVISED ASSET REGISTER**

It was noted that the Insured Value of Budock Village Hall has now increased, with the Buildings being insured for £550,000 and the Contents for £14,280.00.

It was proposed by Cllr Bennett and seconded by Cllr Hart and:-

**RESOLVED** that with the insured value of Budock Village Hall corrected, the revised Asset Register is approved.

On a vote being taken this was unanimously approved.

**17-234 TO CONSIDER AND APPROVE A GRANT POLICY**

It was proposed by Cllr Fairbank and seconded by Cllr Bastin and:-

**RESOLVED** that the Grant Policy is approved.

On a vote being taken this was unanimously approved.

**17-235 TO CONSIDER ACCEPTANCE OF THE LOCAL MAINTENANCE PARTNERSHIP AGREEMENT FOR 2018**

The payment offer of £1371.02 for 2018 was noted.

It was proposed by Cllr Heritage and seconded by Cllr Fairbank and:-

**RESOLVED** that the LMP Agreement for 2018 is accepted.

On a vote being taken this was unanimously agreed.

**17-236 TO CONSIDER PURCHASING DOG FOULING STICKERS**

After discussion it was proposed by Cllr Hennell and seconded by Cllr Bownas and:-

**RESOLVED** to purchase 2 packs of 25 Dog Fouling Stickers.

On a vote being taken this was unanimously agreed.

**17-237 TO DISCUSS AND RESOLVE ACTIONS WITH REGARD TO THE PROPOSED AMALGAMATION OF BUDOCK PARISH WITH FALMOUTH INCLUDING MEETING WITH LOCAL MP**

Considerable concern was expressed regarding this possible amalgamation particularly with regards to the essentially rural parish of Budock being merged with an urban area. Some of the Councillors plan to meet with the local MP in the near future to discuss this further.

After much debate it was proposed by Cllr Hennell and seconded by Cllr Hart and:-

**RESOLVED** that the Clerk will pass on the current facts of this proposed amalgamation to the local branch of the CPRE.

On a vote being taken this was unanimously agreed.

**17-238 TO AGREE ON A PARISH REPRESENTATIVE TO VOTE ON THE COUNCIL'S BEHALF AT COMMUNITY NETWORK PANEL MEETINGS**

Our local Community Network consists of Penryn, Falmouth and seven rural parishes. The Panel now meets bi-monthly and each CNP will have its own budget of around £50,000 to be used for Highways issues. Each parish needs to nominate one representative to be registered to vote on behalf of the whole council at these meetings. Any Councillor can attend these meetings but only the registered representative will be able to vote.

It was proposed by Cllr Bownas and seconded by Cllr Bennett and:-

**RESOLVED** that Cllr Hart be the registered representative to vote at the CNP meetings on behalf of Budock Parish Council.

On a vote being taken this was agreed with one abstention.

**17-239 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER**

Cllr Bastin reported the following:-

- George Eustice MP will be holding a surgery at Mawnan Smith Memorial Hall at 4.45pm on the 5<sup>th</sup> April.
- An update was given on the Appeal Decision made regarding the ROW diversion to Footpath 26.
- The recent trip to Cannes by a Delegation from Cornwall Council cost £45,000.
- Complaints have been received regarding cigarette butts left outside Budock Village Hall.
- There have been problems with the dustcart being unable to turn around in the turning space at the end of Trevoney due to a large vehicle being parked there – this issue will be raised with the PCSO.
- Update given on 'The Stadium for Cornwall' – a further £6 million is needed, of which CC have been asked for £3 million. CC will be voting on this.
- Considerable concern has been expressed regarding the possible cutting down of further trees on Kergilliack Road as planned developments proceed. The possibility of putting TPOs on them will be an agenda meeting at the next Parish Council meeting.

**17-240 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)**

The following correspondence was received and noted:-

- Cornwall Council – Surface Dressing Works Information
- Cornwall Council Localism – *Call for Volunteers for CAST (Cornubian Arts & Science Trust) / Community Network Panel Info*
- CPRE – Campaign Updates – *Legal loophole slashing our rural affordable homes / A new future for planning & farming*
- Cornwall Community Foundation (CCF) – *March eNewsletter*
- Cornwall Sports Partnership – *March 2018 Bulletin / Cornwall Workforce Survey*
- Cornwall for Change – *info on a Planning for Change Conference on 10<sup>th</sup> March*
- GWR – *Info on proposed works on main rail line between Newbury and Reading from March 12<sup>th</sup> / Extra train capacity for Devon and Cornwall*
- Groundworks – *International Art in Cornwall – Internships & Volunteers*
- Coastline Housing – *March 2018 Chronicles*
- Cornwall Glass – *Grants Programme – 400 for 40*

**17-241 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

Following decisions noted:-

**09.03.2018 PA17/11573 APPROVED** - Ms Lesley Perkins - The Stables, Roscarrack, Bickland Water Road - Internal updating of 1990's renovation, repointing, replacement doors and replace existing single glazed window units with heritage ultra slim double glazed units in existing wooden frames. Retrospective works include fixing of battens to the walls in preparation for insulation and erection of upstairs stud work for partitions.

**09.03.2018 PA17/11574 APPROVED** - Ms Lesley Perkins - The Stables, Roscarrack, Bickland Water Road - Listed building application for internal updating of 1990's renovation, repointing, replacement doors and replace existing single glazed window units with heritage ultra slim double glazed units in existing wooden frames. Retrospective works include fixing of battens to the walls in preparation for insulation and erection of upstairs stud work for partitions.

**17-242 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

**i) PA18/01757 - Non-material amendment (No. 1) for:-**

- 1. Amendment of trim/gutter/flashing colour to elevations from as shown on PL-A-20 rev E, PL-D-20 rev D, PL-F-20 rev C, PL-E-20 rev C. To as now shown on drawing no.04.01**
- 2. Reduction in planting size of some of the soft landscaping as now proposed on drawing noL94.01**
- 3. Rear louvres zones relocated on same elevation see proposed drawing no 04.01**

- 4. Cycle storage relocated inside each unit.
- 5. Due to the outbreak of chalara die back, ash trees have been substituted with hawthorn - see drawing no L94.01
- 6. Drainage soakaway positions and sizes amended, updated rainwater pipe positions.
- 7. Highway updated to match S278 works to (PA11/09595 and APP/D0840/A/12/217374). Erection of an industrial building (B2 use class), Vehicle Parking for W. C. Rowe (Falmouth) Ltd and 12 hybrid office/industrial units (B1 use class) together with estate roads, landscaping and public footpaths and Vehicle Parking for W. C. Rowe (Falmouth) Ltd –

**Land Adjacent To Bickland Industrial Park - Waring Midas Construction Ltd**

It was noted that this application had already been decided by Cornwall Council. Confusion has arisen as 'Non-material amendment' applications only have a 14 day response time.

- ii) **PA18/01790 – A single storey, single car garage to the side of the house and a remodel of the existing conservatory with the addition of a small decking to the front and side – Merry Meet Farm, Merry Meet Lane, Budock Water – Mr C Goodwin**

After debate it was proposed by Cllr Geraty and seconded by Cllr Fairbank and:

**RESOLVED** that the following comment is submitted: *“Budock Parish Council has no objection to this application.”*

On a vote being taken this was agreed with one abstention.

- iii) **PA18/01890 – To erect a car port – Trewartha Barn, Treverva – Mr P Thorpe**

After discussion it was proposed by Cllr Bennett and seconded by Cllr Hennell and:

**RESOLVED** that the following comment is submitted: *“Budock Parish Council has no objection to the erection of the car port, but concerns were expressed that no provisions seem to have been made for surface water disposal.”*

On a vote being taken this was agreed with one abstention.

#### **17-243 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED BY CORNWALL COUNCIL**

No new Enforcement Complaints have been received since the last meeting.

#### **17-244 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

- i. **Footpaths & Rights of Way** – Noted that footpath 202/27/1 is flooding again at the Menehay House end.
- ii. **Budock Village Hall** – The meeting was informed that there is a SLCC one day course planned on Charitable Trusts, and as our Council is Custodian Trustees for both Village Halls within the parish and the Budock Playing Field it was thought useful for a representative to attend.

It was proposed by Cllr Geraty and seconded by Cllr Bennett and:-

**RESOLVED** that the council will meet the costs for Cllr Fairbank to attend the Trustees Course.

On a vote being taken this was unanimously agreed.

Budock Village Hall has been subject to two vandalism events recently – the exterior lights being smashed and graffiti scratched onto the rear glass doors. It was agreed to inform the local PCSO and look into the possibility of installing a CCTV system.

Following information received on Legionella disease a risk assessment has been done for Budock Village Hall, using the HSE guidelines and the risk is very low.

- iii. **Treverva Village Hall** – The Legionella risk for Treverva Village Hall is also very low. The local Young Farmers Club are now booking the hall again on a regular basis.
- iv. **Playing Field** – A successful Easter Egg Hunt has taken place. The Clerk reported that she has still not received a copy of the annual accounts.
- v. **Community Speed Watch** – The last Speed Watch took place between 3.30pm and 5.00pm. 6 vehicles were found to be exceeding the legal speed.

**17-245 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING**

These were received.

**17-246 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MARCH**

It was proposed by Cllr Fairbank and seconded by Cllr Mrs Clark and: -

**RESOLVED** that accounts totalling **£7,114.85** for the month of March are approved for payment. This includes the transfer of budgeted monies to the Parish Neighbourhood Development Planning Group.

On a vote being taken this was unanimously agreed.

**17-247 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.**

Agenda items for the next meeting will include further follow up on suitable speed visors following the meeting on 20<sup>th</sup> April with Viv Bidgood (Highways & Environment Manager), and consideration on applying for TPO's on trees bordering Kergilliack Road.

**17-248 DATE AND TIME OF NEXT MEETING**

This will be held on Monday 30<sup>th</sup> April 2018 at Budock Village Hall. There will be 15 minutes for Public Participation from 7.15pm with the Council Meeting commencing at 7.30pm.

**There being no further business the meeting closed at 9.03pm.**

Signed: .....30<sup>th</sup> April 2018  
Chairman