



**DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN**

**MINUTES OF THE 911<sup>TH</sup> MEETING OF BUDOCK PARISH COUNCIL HELD AT BUDOCK VILLAGE HALL  
ON MONDAY 30<sup>TH</sup> APRIL 2018**

**PRESENT:** Cllrs Bastin, Bennett, Bownas, Clark, Fairbank, Geraty, Hart (Chairman), Heritage and Palmer.

**IN ATTENDANCE:** Mrs L Iddon, Clerk, 1 member of the public, and PCSO Fuller from 7.48pm.

The member of the public was present to answer any questions the Councillors may have when discussing PA18/03498.

The Council meeting commenced at 7.30pm with the Chairman explaining the Safety Procedures.

**18-01 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Hennell as he is on holiday.

**18-02 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25**

None were declared.

**18-03 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS**

None were requested.

**18-04 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 26<sup>TH</sup> MARCH 2018 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Geraty and seconded by Cllr Mrs Clark and:

**RESOLVED** that the minutes of the Council Meeting held on the 26<sup>th</sup> March 2018 are received and approved.

On a vote being taken this was approved with one abstention. The Chairman then signed them.

**18-05 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)**

The Clerk reported that the 'Dog Fouling' stickers have been received and some already distributed. Also the Cornish Branch of the CPRE have been emailed as per Minute number 17-237 but no response or acknowledgment has yet been received.

**18-06 TO RECEIVE ANY POLICE UPDATES**

The latest information on the Police website lists 3 crimes in Budock Parish in January. Further details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/> . PCSO Fuller joined the meeting later to give further statistical information for the last 12 months and to highlight local trends.

**18-07 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED**

Cllr Heritage reported the following:-

- Andrew George from Cornwall Community Landmark Trust attended the last meeting on 3<sup>rd</sup> April – he gave a PowerPoint presentation and answered questions.
- The Local Landscape Character Assessment is progressing well and the group now have a slide show of photos taken across the parish, courtesy of Mark Quilter.
- The latest figure for affordable housing needed within the parish is currently 37.
- A drop-in event is planned for 9<sup>th</sup> June in Budock Village Hall when information gathered so far will be shown on large display boards and feed-back forms will be available. It is planned to hold a similar event in Treverva Village Hall at a later date. These events could be followed up with a further questionnaire, depending on the feedback received.
- The next meeting of the group is scheduled for Monday 14<sup>th</sup> May.

**18-08 TO CONSIDER THE PRESERVATION OF THE TREES ALONGSIDE KERGILLIACK ROAD**

Due to considerable concern being expressed about the recent felling of mature trees in connection with developments in

Union Corner and Bickland Hill areas the council discussed the possibility of requesting that Tree Preservation Orders be put on the trees alongside the northern edge of Kergilliack Road.

It was proposed by Cllr Bastin and seconded by Cllr Bennett and:-

**RESOLVED** that the Parish Council apply for TPO's to be put on the trees on the northern edge of Kergilliack Road.

On a vote being taken this was unanimously agreed.

**18-09 TO RECEIVE AN UPDATE REGARDING THE PURCHASE OF SPEED VISORS AND ON OTHER HIGHWAY MATTERS**

At a recent meeting of some of the Councillors with Viv Bidgood, our Highways and Environment Manager they were informed that Cornwall Council are currently producing a Policy Document on Speed Visors. The feedback was that the Parish Council can either wait for this Policy Document to be produced before proceeding any further or consider putting poles for the visors on private land where Highways would have no jurisdiction.

After discussion it was proposed by Cllr Bownas and seconded by Cllr Bennett and:-

**RESOLVED** that the Parish Council reassess the situation in 3 months by which time the Cornwall Council Policy Document should have been produced.

On a vote being taken this was unanimously agreed.

*PSCO Fuller joined the meeting at 7.48pm*

**18-10 TO RECEIVE FEEDBACK FROM THE TRAINING EVENTS ATTENDED DURING THE LAST MONTH**

Cllr Fairbank recently attended a SLCC training day on Charitable Trusts. He will be producing bullet point notes on the day for distribution to all.

The Clerk and the Chairman attended the SLCC Regional Seminar at Falmouth Hotel – a brief resume was given.

*PCSO Fuller left the meeting at 8.12pm after giving the Council an update on statistical information and trends (see Agenda item 18-06)*

**18-11 TO DISCUSS THE FUTURE ARRANGEMENTS FOR THE NEIGHBOURHOOD DEVELOPMENT PLAN BANK ACCOUNT**

A recent visit from the Internal Auditor has highlighted that having a separate bank account for the Neighbourhood Development Plan is contrary to our Financial Regulations. As a result the Parish Council has not met one of its Internal Control objectives this year. The advice is that the account is closed and suitable delegations approved to allow for authorisation of expenditure from the NDP budget.

It was proposed by Cllr Fairbank and seconded by Cllr Heritage and:-

**RESOLVED** that the NDP bank account held with Santander UK plc be closed with immediate effect and the balance transferred to the Parish Council's Lloyds account; and that a delegated authority in a sum not greater than £2,000 in any one month is then given to the Parish Councillors that are on the NDP Steering Committee to allow the contracting of work and authorisation of expenditure from the NDP ring-fenced budget, with any payments that are made being reported to and approved by Full Council at their regular meetings.

On a vote being taken this was unanimously agreed.

**18-12 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER**

*This item brought forward on the agenda as Cllr Bastin had to leave to attend another meeting*

Cllr Bastin reported the following:-

- A Resources and Waste Strategy Document will be coming out for public consultation in the near future.
- A Cornish hedge is now being built in front of the houses adjacent to the road on the Union Park.
- The Menehay Fields Public Enquiry is taking place in the Maritime Museum over 4 days from May 15<sup>th</sup>. It will be possible to register to speak on the day. Cornwall Council have employed a barrister to put forward their arguments.
- The next CNA meeting is on May 8<sup>th</sup> at Mylor.Bridge. As Cllr Hart will be away then, Budock Parish will be represented by Cllr Heritage.
- Concerns are being expressed over the possible temporary closure of the 'road' across Pool Field.
- No further updates regarding the Boundary Review. George Eustice MP has written to the Boundary Commission on the matter.

*Cllr Bastin left the meeting at 8.36pm*

**18-13 TO DISCUSS THE PROPOSED TEMPORARY CLOSURE OF THE ADOPTED CLOSED HIGHWAY (FOOTPATH TO BUDOCK CHURCH) AND DIVERSION ROUTE**

No official document on this proposed closure has yet been received, other than notification from Taylor Wimpey. The Clerk will chase this up with Streetworks and Countryside Access. If the proposal is made it will be a cause for concern as this is the 'Walk to School' route for Budock children attending St Francis and St Mary's Primary Schools. It is envisaged it will be used even more once the proposed double yellow lines are in place around the schools and the Football club carpark becomes unavailable due to it being used by vehicles constructing the Eve Parc development.

**18-14 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)**

The following correspondence was received and noted:-

- Cornwall Council Localism – *CN Highways Scheme / Updates on Fairer Funding, CIL, DPD and Local Maintenance Partnership*
- Community Network Panel – *Notes of March meeting / Agenda for May meeting*
- CPRE – Campaign Updates – *Deposit return system announced in England / Planning for the People / 'Tell the People to put people and the Countryside first'*
- Cornwall Association of Local Councils (CALC) – *April Newsletter*
- Cornwall Community Foundation (CCF) – *eNewsletter*
- Cornwall Sports Partnership – *April 2018 Bulletin*
- Cornwall Community Land Trust – *Homes for Locals Forever – Seminar on 20<sup>th</sup> April*
- GWR – *Use your phone as a rail ticket / Update on improvements between Newbury and Reading / Early May Bank Holiday Improvement Work*
- Coastline Housing – *Newsletter*

**18-15 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

Following decisions noted:-

**03.04.2018 PA18/01790 APPROVED** - Mr Clive Goodwin - Merry Meet Farm Merry Meet Lane Budock Water - A single storey, single car garage to the side of the house and a remodel of the existing conservatory with the addition of a small decking to the front and side.

**09.04.2018 PA17/08539 APPROVED** - Mr & Mrs Jeremy Deering - Land and Buildings adjacent to Roscarrack Vean, Roscarrack Road, Maen Valley - Removal of condition 2 attached to consent PA99/00149/F to permit use of former studio as residential annex.

**10.04.2018 PA18/01018 APPROVED** - Mr Brian Lamerton-Reece - Unit 2, Bickland Industrial Park - Construction of a new extension to Unit 2 to house a new storage freezer with loading bay, rooms to house further storage/production, a new access to the existing first floor offices, improved HGV turning and handling, and remodelling the rear car park.

**09.04.2018 PA18/01270 APPROVED** - Mr John Hick - Chalet Park Office Pendra Loweth Maen Valley - Removal of condition 6 in relation to decision notice 2/05/84/00940/0: Clubhouse restriction to occupants of holiday village.

**10.04.2018 PA18/02570 APPROVED** - Mr James Smith - Argal Home Farm Argal Kergilliack - Enlargement of ground floor volume at east end of building to house building services and plant. Adjustment to arrangement of windows. Relocation of chimney and introduction of discreet roof lights.

**18-16 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

i) **PA18/02617 – Alterations to previous approved application PA17/12032. New front porch incorporating new roof over to front west elevation. Plus new roof over north elevation side porch. Removal of timber raised decking and install more robust concrete deck and flag paving – Carrick View, Crill Corner, Budock Water – Mr & Mrs Heath**

It was proposed by Cllr Geraty and seconded by Cllr Bennett and:-

**RESOLVED** that the following Comment be submitted:- *'Budock Parish Council has no objection to this application'*

On a vote being taken this was unanimously agreed.

ii) **PA18/02967 – Outline planning permission with some matters reserved for up to 37 dwellings (including affordable housing) and open space with all matters reserved except access – Land North of 1, Kergilliack Rd, Hill Head – C & R Orme and P Cumming**

After considerable debate, mostly with regards to the access, it was proposed by Cllr Geraty and seconded by Cllr Bownas and:-

**RESOLVED** that the following Comment be submitted:- *'Budock Parish Council object to this application due to the proposed entrance creating a 'pinch point' near an existing junction; and due to the proposed loss of a number of trees along the southern edge of the site (alongside Kergilliack Road). Could the applicants not consider using the existing access to the adjacent Union Park site, which has adequate access into Kergilliack Road.'*

On a vote being taken this was unanimously agreed.

**iii) PA18/03278 – Application for the approval of reserved matters in respect of application PA16/11958 (Outline application with all matters reserved for construction of dwelling) – Land South of Woodlands, Roscarrack Rd, Maen Valley – Mr & Mrs Newman**

It was proposed by Cllr Geraty and seconded by Cllr Hart and:-

**RESOLVED** that the following Comment be submitted:- *'Budock Parish Council has no objection to this application'.*

On a vote being taken this was agreed with two abstentions.

**iv) PA18/03498 - 03498 – Side and Rear extensions, and Garden Studio - 3, Rosevallon Cottages, Trewen Rd, Budock Water – Mr & Mrs Hubbard**

After discussion, and with the applicant present to answer any queries it was proposed by Cllr Fairbank and seconded by Cllr Hart and:-

**RESOLVED** that the following Comment be submitted:- *'Budock Parish Council has no objection to this application.'*

On a vote being taken this was unanimously agreed.

*The member of the public left the meeting at 9.04pm*

**18-17 TO NOTE PLANNING ENFORCEMENT COMPLAINTS RECEIVED BY CORNWALL COUNCIL**

The following new Enforcement complaint was noted:-

**ENF18/00578** - Higher Argal Farm, Argal - Alleged works not being carried out in accordance with appeal decision APP/D0840/W/16/3150729 - velux type windows are being installed in the roof. **(Case Officer – Joanne Patient)**

**18-18 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

- i. **Footpaths & Rights of Way** – Concern expressed as a dog has died following allegedly eating poison in Budock Woods.
- ii. **Budock Village Hall** – The outside lights of the hall were recently broken in an act of vandalism – options such as installing CCTV have been looked into.
- iii. **Treverva Village Hall** – The Village Hall Committee has received a complaint from a local resident regarding various issues relating to Treverva – they will be responding to the letter.
- iv. **Playing Field** – Still awaiting the annual accounts. The agreement whereby the Parish Council organises and pays for the Playing Field grass cutting needs to be clarified. It may well be that the best option will be for the Playing Field to apply for a S137 grant for this work.
- v. **Community Speed Watch** – Nothing to report at this time.

**18-19 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING**

These were received.

**18-20 TO CONSIDER AND APPROVE THE 'REGULAR PAYMENTS' SCHEDULE FOR THE YEAR 2018/19**

It was proposed by Cllr Fairbank and seconded by Cllr Hart and:-

**RESOLVED** that the 'Regular Payments' Schedule for the year 2018/19 be approved.

On a vote being taken this was unanimously agreed.

**18-21 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF APRIL**

It was proposed by Cllr Mrs Clark and seconded by Cllr Heritage and:-

**RESOLVED** that accounts totalling **£1,438.22** for the month of April are approved for payment.

On a vote being taken this was unanimously agreed.

**18-22 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.**

- The Clerk will arrange a further meeting with Viv Bidgood for September 2018. The approval of the Audit figures will be on the next agenda as will a proposal to commence meetings at 7.30pm with the Public Participation immediately following.
- Cllrs were reminded that the next meeting will also be the Annual Parish Council meeting and will be preceded by the Annual Parish Meeting.

**18-23 DATE AND TIME OF NEXT MEETING**

**The Annual Meeting of the Parish Council will be held on Monday 21<sup>st</sup> May 2018 at Budock Village Lower Hall. This will be preceded by the Annual Parish Meeting which is open to all electors within the parish.**

**There will be 15 minutes for Public Participation from 7.15pm with the Council Meeting commencing at 7.30pm.**

**There being no further business the meeting closed at 9.26pm.**

Signed: .....21<sup>st</sup> May 2018

Chairman

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