



DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN

**MINUTES OF THE 913TH MEETING OF BUDOOCK PARISH COUNCIL HELD AT TREVERVA VILLAGE HALL
ON MONDAY 25TH JUNE 2018**

PRESENT: Cllrs Bastin (until 8.32pm), Bennett (Chairman), Bownas, Mrs Clark, Fairbank, Geraty, Hart, Hennell, Heritage and Palmer.

IN ATTENDANCE: Mrs L Iddon, Clerk; and 3 members of the public.

18-51 SAFETY PROCEDURES

The Chairman explained the Safety Procedures.

18-52 PUBLIC PARTICIPATION

A member of the public addressed the meeting with his concerns regarding PA18/02967(Land off Kergilliack Rd), particularly in relation to the access.

18-53 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

All Councillors were present.

18-54 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

Cllr Palmer declared a non-registerable interest in agenda items 20ii and 20iii. He will leave the meeting while these items are discussed.

18-55 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

None were requested.

18-56 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 21ST MAY 2018 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Hart and seconded by Cllr Bownas and:

RESOLVED that the minutes of the Council Meeting held on the 21st May 2018 are received and approved.

On a vote being taken this was approved with two abstentions. The Chairman then signed them.

18-57 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)

The Clerk reported on the following:-

- Update from Highways regarding Speed Visor Policy.

18-58 TO RECEIVE ANY POLICE UPDATES

The latest information on the Police website lists 5 crimes in Budoock Parish in April. Further details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/>.

It was requested that enquiries regarding the phrase '*Investigation Complete – no suspect identified*' are made. This will be followed up at a Community Network meeting when the Police are present.

18-59 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

Cllr Bastin reported the following:-

- Electoral Review – George Eustice MP has submitted a letter regarding the proposed Divisional Boundary change which could lead to the merging of Budoock Parish and Trescobeas Ward into one Division.
- The Parish Boundary Review will commence in October, with the results for this being put in place by 2021. Sarah Mason of Cornwall Association of Local Councils will be working on this.
- In 2019 a Community Infrastructure Levy (CIL) will come into force. Details were given on its make up, which will depend where the developed land is located.
- Proposed temporary road closure of Poolfield.- this may not be possible due to it being an adopted highway.
- Falmouth Town Council are again looking into the possibility of siting a cemetery in Higher Wayfield.

- A Certificate of Lawfulness has been granted for the siting of the residential caravan at Lamanva Shed. This only covers the footprint of the current caravan and not the whole site. Cornwall Council will now look into charging Community Tax and also will be looking into the sewerage issues that have been raised.
- Cornwall Council will be offering Parish Councils grants similar to LMP grants to take over the maintenance of closed cemeteries.

Cllr Bastin then answered questions from the Councillors and confirmed that agreement has been reached and no further development work will be taking place on the Persimmon site until the roundabout is completed – estimated date for this is November this year.

18-60 TO DISCUSS THE ONGOING ELECTORAL BOUNDARY REVIEW

Considerable discussion took place on this subject.

It was proposed by Cllr Hennell and seconded by Cllr Palmer and:-

RESOLVED that the Clerk input the following Comment on the Review website on behalf of Budock Parish Council:- *Budock Parish Council is strongly opposed to the merging of Budock parish with the Trescobeas ward of Falmouth, as proposed in the Electoral Review of Cornwall. This will effectively disenfranchise the rural community of Budock parish, as although this is larger in area the majority of the electorate for the proposed Division will be from an urban area.*

On a vote being taken this was unanimously agreed.

18-61 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED

Cllr Heritage reported the following:-

- The Consultation Open Day held on June 9th in Budock Village Hall was successful with over 60 attendees and some useful feedback. A lot of work was put in by a small group of volunteers.
- It has been suggested that Social Media be used as a better way to promote the Plan, hoping to attract input from the younger members of the parish.
- Housing and traffic issues are being focused on with one of the NDP team working on a Housing Policy. The current information from Cornwall Council shows 29 people from Budock parish on the Housing Register, of these only 4 are High Priority.
- Affordable Housing allocations within the new developments on the edge of Falmouth are included in Falmouth Urban Expansion and not allocated to Budock parish.
- A recent letter received from the North Cornwall Cluster Group raising NDP related concerns will be discussed at the next Steering Group meeting.
- Sarah Furley from Cornwall Council has been given an update on the progress of the NDP and will be coming along to the next Steering Group meeting to be held after a Consultation Open Day is held at Treverva.

18-62 TO AGREE A DATE FOR THE NDP PRESENTATION TO BE HELD IN TREVERVA VILLAGE HALL

Cllr Heritage will liaise with Cllr Bennett to agree a date – most likely a Saturday in July. It was agreed that flyers advertising this event would be distributed in Treverva and Lamanva. Cllr Bownas volunteered to assist with this.

18-63 TO DISCUSS ONGOING ISSUES IN RELATION TO THE NEW GENERAL DATA PROTECTION REGULATIONS

The Clerk has progressed this and plans to submit the Privacy Policy and Retention Policy for approval at the next meeting. A paper audit is planned to be done in August with assistance from one or two Councillors.

18-64 TO CONSIDER AN AGREEMENT OF A GRASS CUTTING CONTRACT FOR BUDOCK PLAYING FIELD

This item was deferred until information on the number of yearly cuts has been obtained from the current contractor, (away at present). As the LMP Footpath cutting contract expires at the end of this season it was suggested that tenders are sought for both contracts at that time. This will be discussed further.

18-65 TO CONSIDER AN APPLICATION FOR A S.137 GRANT IN RESPECT OF TREE WORKS AT BUDOCK PLAYING FIELD

All Councillors had received copies of the application and relevant quotes prior to the meeting.

It was proposed by Cllr Hennell and seconded by Cllr Hart and:-

RESOLVED that a S.137 Grant of £400 be given to Budock Playing Field Association towards the tree works they are having carried out.

On a vote being taken this was agreed unanimously.

18-66 TO NOTE THE PROPOSED ROAD CLOSURE ACROSS POOLFIELD

This was noted. Cllr Bastin will look into this further and report to the Clerk.

It was proposed by Cllr Geraty and seconded by Cllr Hart and:-

RESOLVED that if a response is needed then this is objected to, highlighting the 'walk to school' route, (even more important when proposed yellow lines are in place), this being an adopted road, and the access for the grave diggers and their equipment to Budock Church Cemetery.

On a vote being taken this was unanimously agreed.

Cllr Bastin left the meeting at 8.32pm

18-67 TO CONFIRM THE COMPOSITION OF THE STAFFING COMMITTEE

It was confirmed that the Staffing Committee will remain unchanged at present and is comprised of Cllrs Hart, Hennell and Heritage.

18-68 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)

The following correspondence was received and noted:-

- Cornwall Council – *Recruitment of Members to the Cornwall Countryside Access Forum / Ethical Standards Complaints / Electoral Review Letter / Events Management Info for 'Battles Over' commemorations*
- CALC – *info on NPPF and Ethical Standards Consultations / National Rural Crime Survey*
- CPRE – *Campaigns Update*
- GWR – *Temporary timetables for London routes*
- Cornwall Community Land Trust – *Annual Review*
- Police - *Commander's May 2018 Update*
- CRUSE – *Invite to AGM on 13th July 2018 at New County Hall*
- Complaint about state of grass verges in Union Corner area
- Copy of letter sent by George Eustice re Boundary Review

18-69 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

Following decisions were noted:-

23.05.2018 PA18/03498 APPROVED - Mr & Mrs Hubbard - 3, Rosevallon Cottages, Budock Water - Side & Rear Extensions & Garden Studio

29.05.2018 PA18/03838 APPROVED - Mr & Mrs Fergusson - 2 College Wood, Penryn - New 2 storey and first floor extension with new glass green house and replacement of existing front porch

29.05.2018 PA18/04036 APPROVED - Falmouth Developments Ltd - Bickland Industrial Park - Non material amendment (2) for alterations to Units E1, E2 and E3 (Block E) to provide additional windows/glazing in respect of appeal decision APP/D0840/A/12/2172374 dated 25.10.2012 (PA11/09595)

05.06.2018 PA18/01257/PREAPP Closed - advice given - Mr & Mrs G Leggo - Eglos Farm, Budock Water - Demolition of redundant chicken sheds and the construction of a new dwelling

21.06.2018 PA18/03939 APPROVED - Mr Courage – Penrose, Penjerrick Hill - Reserved matters of appearance, landscaping, layout and scale following outline permission PA16/03214 for erection of a new dwelling and access

18-70 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

i) **PA18/03772 + Listed Building PA18/03773 – Conversion and change of use of the first floor section of the barn to create more space to be used as part of the Tregedna Lodge facility – Tregedna Farm, Maenporth – Mrs Nicholls & Mrs Harris**

It was proposed by Cllr Hennell and seconded by Cllr Geraty and:-

RESOLVED that the following Comment be submitted:- *'Budock Parish Council have no objections to this application.*

On a vote being taken this was agreed with one abstention.

Cllr Palmer left the meeting

ii) **PA18/04414 – Construction of a single dwelling – Land west of the tennis courts, Roscarrack Rd, Maen Valley – Mr P Valaitis**

After discussion, when concerns were expressed regarding the felling of healthy trees that has already taken place, it was proposed by Cllr Geraty and seconded by Cllr Heritage and:-

RESOLVED that the following Comment be submitted:- *'Budock Parish Council have no objections to this application.*

On a vote being taken this was approved with one abstention.

iii) PA17/11701 – Submission of details to discharge conditions 1, 2,3,4,5 & 6 in respect of decision notice PA14/04492 – Kryllas Manor, Roscarrack Rd – Mr K Betts, St Pirans Healthcare

Some Councillors had been unable to access the original Decision notice for this application so it was agreed this application was not discussed at this time.

Cllr Palmer rejoined the meeting

iv) PA18/04639 – Rear single storey extension, Cloverdale, Trewen Rd – Mr M Marris

It was proposed by Cllr Hart and seconded by Cllr Mrs Clark and:-

RESOLVED that the following Comment be submitted:- *'Budock Parish Council have no objections to this application.*

On a vote being taken this was unanimously agreed.

18-71 REPORTS FROM COMMITTEES AND REPRESENTATIVES

- i. **Footpaths & Rights of Way** – Cllr Geraty reported that the 'Please Pick up' stickers have now been put in place on stiles around the area.
- ii. **Budock Village Hall** – Still actively trying to find a Chairman and Secretary for the Village Hall.
- iii. **Trevera Village Hall** – A History Corner is being created in the hall and a plaque is being erected in memory of Hazel Perham. There is a small commemoration ceremony planned for 4.30pm on Saturday 30th June.
- iv. **Playing Field** – Cllr Geraty attended their last meeting as the Parish Council representative. The Chairman is standing down as he and his family will be out of the area for a year. The next meeting will be the AGM and is scheduled for October 16th.
- v. **Community Speed Watch** – Regular sessions continue to take place.

18-72 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING

These were received.

18-73 TO RECEIVE A QUARTERLY BUDGET STATEMENT

This was received with some explanations from the Clerk. Certain planned items of expenditure need to be progressed to ensure this occurs during the current financial year.

18-74 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF JUNE

It was proposed by Cllr Fairbank and seconded by Cllr Mrs Clark and: -

RESOLVED that accounts totalling **£1,274.93** for the month of June are approved for payment.

On a vote being taken this was unanimously agreed.

18-75 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.

Agenda items agreed to date are:-

- To consider producing a 'Welcome letter' for residents of the new developments
- To further discuss the Playing Field grass cutting contract

18-76 DATE AND TIME OF NEXT MEETING

The next scheduled meeting will be held on Monday 30th July 2018 in Budock Village Hall commencing at 7.30pm. A planning meeting will be held on Friday 13th July in Budock Village Hall commencing at 2pm.

There being no further business the meeting closed at 9.07pm.

Signed:30th July 2018

Chairman