



**DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN**

**MINUTES OF THE 914<sup>TH</sup> MEETING OF BUDOOCK PARISH COUNCIL HELD AT BUDOOCK VILLAGE HALL  
ON MONDAY 30<sup>TH</sup> JULY 2018**

**PRESENT:** Cllrs Bastin, Bennett (Chairman), Bownas, Mrs Clark, Fairbank, Geraty, Hart, Hennell, Heritage and Palmer.  
**IN ATTENDANCE:** Mrs L Iddon.

**18-77 SAFETY PROCEDURES**

The Chairman explained the Safety Procedures.

**18-78 PUBLIC PARTICIPATION**

There were no members of the public present.

**18-79 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

All Councillors were present.

**18-80 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25**

None were declared.

**18-81 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS**

None were requested.

**18-82 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 25<sup>TH</sup> JUNE 2018 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Mrs Clark and seconded by Cllr Fairbank and:

**RESOLVED** that the minutes of the Council Meeting held on the 25<sup>th</sup> June 2018 are received and approved.

On a vote being taken this was unanimously approved. The Chairman then signed them.

**18-83 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)**

The Clerk reported on the following:-

- Updates given on the Poolfield footpath diversion and the meeting with the contractors by the Divisional Councillor and Chairman, also the subsequent detailed email received from the contractors.
- Update on the Bareppa road closure scheduled to start on 6<sup>th</sup> August – latest info is that First Bus will advise us on their final decision on the route for the No. 35 bus – one possibility is to use the Nomansland diversion, the other is to run a shuttle bus from The Moor to the Penmorvah Manor Hotel.

**18-84 TO RECEIVE ANY POLICE UPDATES**

The latest information on the Police website lists 3 crimes in Budoock Parish in May. Further details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/>.

It was again requested that enquiries regarding the phrase '*Investigation Complete – no suspect identified*' are made. This will be followed up at a Community Network meeting when the Police are present; it was noted there was no police presence at the last Community Network meeting.

**18-85 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER**

Cllr Bastin reported the following:-

- A Boundary Review Panel meeting is taking place at County Hall on 31<sup>st</sup> July – Cllr Bastin will be putting forward a presentation.
- Further update given on the meeting held with Taylor Wimpey in relation to the Poolfield footpath diversion.
- Dogs can now be taken on the Park & Ride buses.

**18-86 TO DISCUSS THE ONGOING ISSUES AROUND THE KERGILLIACK ROAD ENTRANCE TO THE PERSIMMON SITE AND AGREE THE COUNCIL'S RESPONSE**

Cllr Bastin updated the meeting on his recent discussion with Cornwall Council Planning department on this. The Kergilliack Road entrance has been widened and several mature oak trees cut down, to *enable construction vehicles to enter the site*. This is despite one of the conditions of the planning approval stating that *"development shall not be commenced until the new roundabout access on Bickland Hill, shown on the approved detailed plans, is available for use"*, with the reason for this condition being *"In the interests of highway safety and the efficient operation of the local road networks"*.

After considerable discussion it was proposed by Cllr Hennell and seconded by Cllr Hart and:-

**RESOLVED** that the Parish Council will invite the relevant officers from Cornwall Council Planning Department to meet with Budock Parish Council to explain why this Approval Decision is not being met or any Enforcement action currently being taken.

On a vote being taken this was agreed with one abstention.

**18-87 TO DISCUSS THE ONGOING ELECTORAL BOUNDARY REVIEW**

An update was given on the recent Boundary Review meeting that was attended by Cllrs Bastin and Hart.

**18-88 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE AND TO CONSIDER ANY ACTIONS REQUIRED**

Cllr Heritage reported the following:-

- The recent 'drop in' event at Treverva Village Hall was successful with 23 attendees and a lot of useful feedback, most of which was along the same lines as that received at the recent event in Budock Village Hall.
- A member of the Steering Group has put together a very comprehensive Housing Policy.
- At a recent meeting, Sarah Furley from Cornwall Council gave further advice.
- Due to recent issues raised by the North Cornwall Cluster Group, the Plan will be made as tight as possible.

The Chairman thanked Cllr Heritage for all his work in connection with the Neighbourhood Development Plan.

**18-89 TO DISCUSS ONGOING ISSUES IN RELATION TO THE NEW GENERAL DATA PROTECTION REGULATIONS AND CONSIDER AND APPROVE THE APPROPRIATE POLICIES**

Two draft Privacy Notices and a Retention Policy had been sent out to all the Councillors. The Clerk asked that these be approved. There will be further documentation to be produced and during the next month a full audit of all data held (paper and electronic) will be made and deleted and destroyed as appropriate.

It was proposed by Cllr Fairbank and seconded by Cllr Hennell and:-

**RESOLVED** that the Privacy Notices and Retention Policy be approved.

On a vote being taken this was agreed with one abstention.

**18-90 TO FURTHER CONSIDER AN AGREEMENT OF A GRASS CUTTING CONTRACT FOR BUDOCK PLAYING FIELD**

The Clerk has now obtained the relevant information from the current Playing Field grass cutting contractor. Currently there are 12 – 14 cuts a year. The need to formally set up a contract for this work was acknowledged.

It was proposed by Cllr Geraty and seconded by Cllr Hart and:-

**RESOLVED** that tenders will be invited for the Playing Field Grass Cutting in November, to coincide with the retendering for the LMP Footpath Maintenance contract.

On a vote being taken this was unanimously agreed.

**18-91 TO CONSIDER PRODUCING A 'WELCOME LETTER' FOR RESIDENTS ON THE NEW DEVELOPMENTS WITHIN THE PARISH**

Treverva Village Hall Management Committee currently produce a 'Welcome letter' that is given to all new inhabitants of Treverva and Lamanva. Due to the large number of new developments taking place within Budock Parish it had been suggested it might be useful to produce a similar letter for new residents that are in Budock Water village, giving information on local facilities etc.

It was proposed by Cllr Mrs Clark and seconded by Cllr Geraty and:-

**RESOLVED** that a draft letter is produced by the Chairman, Vice Chairman and Clerk which will be considered by all the Council at the September meeting.

On a vote being taken this was unanimously agreed.

**18-92 TO CONSIDER WHETHER WE REGISTER ANY 'EXPRESSIONS OF INTEREST' IN RELATION TO THE HIGHWAYS REQUEST LIST AS DISCUSSED AT THE LAST COMMUNITY NETWORK MEETING**

As our representative at the Community Network meetings, Cllr Hart explained this initiative. This is a 3 year project and the Parish Council will look to put in a request in the next financial year.

**18-93 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)**

The following correspondence was received and noted:-

- Alan Percy – North Cornwall Cluster Group – *Neighbourhood Plans and rural exception site problem*
- Cornwall Council – *Resilient Cornwall 2019-22 IRMP Engagement Survey / CN Meeting agenda for 03.07.18 + Notes on previous meeting / Minutes of CN meeting on 03.07.18 / Quarterly Planning News*
- Cornwall Community Foundation (CCF) – *July eNewsletter*
- CPRE – *Fracking petition / Saving rural communities*
- GWR – *Newbury Electrification Line Closure Information / Timetable changes*
- Cornwall Community Land Trust – *Funding support for Community Led Housing*
- Coastline Housing – *Housing News July 18*
- Cornwall Sports Partnership – *Opportunity to join our team*

**18-94 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

Following decisions were noted:-

**26.06.2018 - PA17/12160 APPROVED** - Taylor Wimpey - Land off Bickland Water Road - Reserved Matters application for the appearance of proposed development. (Details following PA17/05422 dated 21/12/17.)

**02.07.2018 PA18/03278 APPROVED** - Mr & Mrs Newman - Land South of Woodlands, Roscarrack Road, Maen Valley - Reserved matters in respect of application PA16/11958 (Outline application with all matters reserved for construction of dwelling)

**06.07.2018 PA18/04639 APPROVED** - Mr M Marris - Clover Dale, Trewen Road - Rear single storey extension

**17.07.2018 PA18/05891 APPROVED** - Miss Hilary Crewes - 2 Rosemerryn Cottages, Rosemerryn – Non-material amendment to application PA17/11976 in respect of lowering the pitch roof and additional window to side elevation. Take out existing garden wall and replace with new cavity wall (side extension)

**26.07.2018 PA18/03445 APPROVED** - Mr M Vercisi - Pendra Loweth Tennis Courts, Roscarrack Road, Maen Valley - Erection of two dwellings and associated infrastructure including new vehicular access off Roscarrack Road

**21.07.2018 PA18/05528 APPROVED** - Mr & Mrs Ottaway - Amber Wood, Trewen Road - Proposed garage with balcony over, new flat roof with roof lantern and internal alterations

**18-95 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL**

- i) **PA18/06334 – Tree Works to 3 x sycamore and 1 x oak tree – Pendrea, Merry Meet Lane, Budock Water - Mr D Muirhead**

It was proposed by Cllr Fairbank and seconded by Cllr Heritage and:-

**RESOLVED** that the following Comment be submitted:- *'These trees are covered by a TPO and so Budock Parish Council do not feel they can comment on this application until seeing a Tree Officer's report'*.

On a vote being taken this was agreed with one abstention.

**18-96 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

- i. **Footpaths & Rights of Way** – Cllr Bennett reported that two fields have been ploughed up in the Treverva area and the path across them not reinstated after the required 14 days – Clerk will report. It was also reported that parts of School Lane in Budock are very overgrown causing the usable part of the highway to be considerably narrowed – Clerk will report.
- ii. **Budock Village Hall** – Hoping to hold a Feast Night celebration on 19<sup>th</sup> November – Cadgwith Singers are being invited.
- iii. **Treverva Village Hall** – Nothing to report.
- iv. **Playing Field** – The work on the trees commenced but has temporarily been halted as an active pigeon's nest was found.

- v. **Community Speed Watch** – This continues to take place approximately every two weeks and continues to be worthwhile. No updates on speed visors have been received from Cornwall Council Highways. It was noted that a speed check visor has been sited on Vicarage Hill.

**18-97 TO RECEIVE STATEMENTS OF PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS SINCE THE LAST MEETING**

These were received.

**18-98 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF JULY**

It was proposed by Cllr Geraty and seconded by Cllr Bownas and: -

**RESOLVED** that accounts totalling **£1,777.34** for the month of July are approved for payment.

On a vote being taken this was unanimously agreed.

**18-99 COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting.**

Agenda items agreed to date are:-

- To approve a 'Welcome Letter' for residents of Budock Water and its immediate environs.

**18-100 DATE AND TIME OF NEXT MEETING**

The next scheduled meeting will be held on Monday 24<sup>th</sup> September 2018 in Budock Village Hall commencing at 7.30pm.

**There being no further business the meeting closed at 8.44pm.**

Signed: .....24<sup>th</sup> September 2018  
Chairman