Schedule C2

Suggested layout for explanations of individual variances

One sheet to be prepared for each variance that requires explanation.

Authority name and reference	BUDOCK PARISH COUNCIL	
BOX NO	6	£
(b) Figure in 2017 column		18,848
(a) Figure in 2016 column		12,555
(d) Total variance: 2017 figure less 2016 figure: (b – a) A positive figure is an increase (+) a negative figure is a decrease (-)		6,293

Reasons (as many as are applicable)	Amount £
Reason 1	
S.193 Grant to Budock Village Hall – Extra payment for necessary works	4,461
Reason 2	
Purchase of Defibrillator	1,500
Reason 3	
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	5,961
(f) Unexplained amount £ of total variance at (d - e)	347
Unexplained as % of 2016 figure (f / a *100)	
(must be below 15%)	2.76%
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations	YES