



***Budock, A Climate Conscious Parish***

Dear Councillor,

You are hereby summoned to attend an ordinary meeting of Budock Parish Council on Monday 27<sup>th</sup> September 2021 commencing at 7.30pm to discuss the business set out in the Agenda below. This meeting will be held in the Budock Village Hall,

Yours Faithfully

Tracy Hladkij  
Clerk to Budock Parish Council

21<sup>st</sup> September 2021

**THE MEETING WILL COMMENCE WITH PUBLIC PARTICIPATION FOR A MAXIMUM OF 15 MINUTES IN TOTAL, LIMITED TO 3 MINUTES PER SPEAKER**

Any member of the public wishing to speak during Public Participation at the start of the meeting on a subject itemised on the agenda is asked to contact the parish clerk, by emailing [clerk@budockparish.net](mailto:clerk@budockparish.net) and state the nature of the question or comments you wish to raise during the public speaking period, by noon on Friday 24<sup>th</sup> September 2021 so we have time to distribute out to all interested parties.

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The Chair will start the meeting by making a short introduction and explain the format of the meeting, along with information on how the public will be able to participate.

**ALL CURRENT COVID 19 REQUIREMENTS WILL BE IN PLACE, THESE WILL INCLUDE SOCIAL DISTANCING, WEARING OF FACE COVERINGS AND TRACK AND TRACE.**

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1. SAFETY PROCEDURES
  2. PUBLIC PARTICIPATION (LIMITED TO ITEMS ON THE AGENDA)
  3. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
  4. TO SUSPEND THE STANDING ORDER WHICH REQUIRES MEMBERS AND PUBLIC TO STAND WHEN SPEAKING AND AGREE THAT ALL WILL REMAIN SEATED THROUGHOUT THE DEBATE MASKS IN PLACE AS PER THE COVID 19 REGULATIONS.

5. MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25
6. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS
7. RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 26<sup>th</sup> JULY 2021 AND THE CHAIRMAN TO SIGN THEM
8. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA *(for information only)*
9. RECEIVE AND APPROVE THE MINUTES OF THE PLANNING MEETING HELD ON THE 3<sup>rd</sup> SEPTEMBER 2021 AND THE CHAIRMAN TO SIGN THEM
10. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA *(for information only)*
11. TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE
12. TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER
13. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – *(for information only)*  
Bodmin Town Council - Planning Letter
14. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

**Application PA21/07065 Proposal** Internal alterations, demolition of existing extension and conservatory and construction of new extension **Location** Lower Crill Farmhouse Roscarrack Road Maen Valley Falmouth **Applicant** Mr & Mrs Knowles **Grid Ref** 178771 / 31160

**Application PA21/07770** Proposal for a side extension and rear extension and new domestic garage **Location** Whispering Winds School Hill Budock Water Falmouth **Applicant** Mr M Bromwell and Mrs Jones **Grid Ref** 178374 / 32350

**Application PA21/07580** Proposal Works to trees namely:- Oak T4 - lop certain branches that are growing very low - subject to a Tree Preservation Order(TPO) **Location** 12 Parc Stepney Budock Water TR11 5EJ **Applicant** Mrs Debra Wetherell **Grid Ref** 178262 / 31642

**Application PA21/06743** Proposal Erection of a small, detached outbuilding. **Location** Lowenek Merry Mit Meadow Budock Water TR11 5DW **Applicant** Mr Matthew Davies **Grid Ref** 178250 / 32236

**Application PA21/08195** Proposal Certificate of lawfulness for existing use as a residential dwelling **Location** Belle Vista Hillhead Road Kergillack Falmouth **Applicant** Mr Richard Scott **Grid Ref** 178254 / 33523

**Application PA21/00683** Proposal Formation of a 350m multipurpose track including jumps, table tops, rollers and berms **Location** Falmouth Community School Trescobas Road Falmouth TR11 4LH **Applicant** J Toms - Roseland Multi-Academy Trust **Grid Ref** 179011 / 33245

**Application PA21/08347** Proposal Garage conversion to a new bedroom with a new window replacing the garage door plus timber cladding to west elevation and part south elevation, with internal alterations **Location** 3 Watersmead Parc Budock Water Falmouth Cornwall **Applicant** Mr and Mrs A Green The Residential Design Studio **Grid Ref** 178300 / 31910

**Application PA21/08361** Proposal Certificate of lawfulness for proposed division of 8 bedroom bungalow into two separate units, one 5 bedroom and one 3 bedrooms, both to have their own amenity space, driveways and off-road parking **Location** Belle Vista Hillhead Road Kergillack TR11 5PA **Applicant** Mr R Scott and Ms G Craig **Grid Ref** 178254 / 33523

15. TO RECEIVE A REPORT FROM THE POLICE WEBSITE

16. TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES
  - i) Footpaths & Rights of Way
  - ii) Budock Village Hall
  - iii) Treverva Village Hall
  - iv) Playing Field
  - v) Litter Pick
17. TO RECEIVE THE AGAR RESULTS (if received)
18. TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF AUGUST 2021
19. TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF SEPTEMBER 2021
20. TO ACCEPT THE RESIGNATION OF A COUNCILLOR
21. CO-OPTION OF VACANT SEATS – APPLICATIONS HAVE BEEN RECEIVED AND TO BE VOTED ON
22. TO ADOPT THE SCHEME OF DELEGATION

That the council delegates authority to the clerk in consultation with the chairman and vice chairman/mayor and deputy mayor to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity, informed by consultation with the members of the council. the scheme of delegation will be reviewed no later than March 2022.
23. THE CHAIRMAN WILL MAKE A STATEMENT ON THE SUBJECT OF SOCIAL MEDIA
24. UPDATE ON THE QUEENS PLATINUM JUBILEE CELEBRATIONS
25. UPDATE FROM CLLR J BASTIN ON 20S PLENTY
26. UPDATE ON THE TRAFFIC CALMING FEASIBILITY STUDY FOR BUDOCK AND ASSOCIATED COSTS
27. COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting (*for information only*).
28. DATE AND TIME OF NEXT MEETING

The next regular meeting of the Parish Council will be held on Monday 25<sup>th</sup> October 2021, at the Budock Village Hall at 7.30 pm