



Budock, A Climate Conscious Parish

Dear Councillor,

You are hereby summoned to attend the ordinary meeting of Budock Parish Council on Monday 30th May 2022 commencing at 7.30pm to discuss the business set out in the Agenda below. This meeting will be held in the Budock Village Hall,

Please note this will be preceded by the Annual Parish Meeting which will commence at 7.00 pm.

Yours Faithfully

Tracy Hladkij
Clerk to Budock Parish Council

24th May 2022

THE MEETING WILL COMMENCE WITH PUBLIC PARTICIPATION FOR A MAXIMUM OF 15 MINUTES IN TOTAL, LIMITED TO 3 MINUTES PER SPEAKER

Any member of the public wishing to speak during Public Participation at the start of the meeting on a subject itemised on the agenda is asked to contact the parish clerk, by emailing clerk@budockparish.net and state the nature of the question or comments you wish to raise during the public speaking period, by noon on Friday 27th May 2022 so we have time to distribute out to all interested parties.

The Chair will start the meeting by making a brief introduction and explain the format of the meeting, along with information on how the public will be able to participate.

ALL CURRENT COVID 19 REQUIREMENTS WILL BE IN PLACE, THESE WILL INCLUDE SOCIAL DISTANCING, WEARING OF FACE COVERINGS AND TRACK AND TRACE.

1. SAFETY PROCEDURES
2. TO SUSPEND THE STANDING ORDER WHICH REQUIRES MEMBERS AND PUBLIC TO STAND WHEN SPEAKING AND AGREE THAT ALL WILL REMAIN SEATED THROUGHOUT THE DEBATE MASKS IN PLACE AS PER THE COVID 19 REGULATIONS EXCEPT WHEN SPEAKING
3. PUBLIC PARTICIPATION (LIMITED TO ITEMS ON THE AGENDA)

4. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
5. TO ELECT A CHAIRMAN FOR THE YEAR 2022/23
6. TO ELECT A VICE CHAIRMAN FOR THE YEAR 2022/23
7. MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25
8. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS
9. TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON THE 25th APRIL 2022 AND THE CHAIRMAN TO SIGN THEM
10. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA
(For information only)
11. TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER
12. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – *(for information only)*
13. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL
14. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL
 - 1) **PA22/03766** Proposal Single new two storey, 3 bedroom, detached dwelling in garden to side of existing house. Location Land Adj To 33 Watersmead Parc Budock Water Falmouth Cornwall TR11 5EL Applicant Mr and Mrs Leeman Grid Ref 178277 / 32097(Case Officer – James Moseley)
 - 2) **PA22/03973** Proposal Demolition of existing garage and construction of detached 2 storey Garage with a room within the Roof Space Location Parkside Penjerrick Hill Budock Water Cornwall TR11 5EE Applicant Mr R Watts-Jones Grid Ref 177916 / 30499 (Case Officer - James Moseley)
 - 3) **PA22/04477** Proposal Replacement of existing windows with higher energy efficient windows, cladding original garage in cedar wood and cladding extension to the original house in dark wood. Location Merry Meet Farm Merry Meet Lane Budock Water Cornwall Applicant Mr Clive Goodwin Grid Ref 178251 / 32130 (Case Officer – Matthew Heynes)
15. TO RECEIVE A REPORT FROM THE POLICE WEBSITE
16. TO RECEIVE REPORTS FROM COMMITTEES AND REPRESENTATIVES
 - i) Footpaths & Rights of Way & Tree Warden
 - ii) Budock Village Hall
 - iii) Treverva Village Hall
 - iv) Playing Field
 - v) Litter Pick
17. TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MAY 2022
18. TO ELECT MEMBERS AS REPRESENTATIVES FOR THE FOLLOWING COMMITTEES
 - Planning working group
 - Staffing Committee
 - Complaints Committee
 - Footpath & Rights of Way
 - Tree Warden
 - Budock Village Hall
 - Treverva Village Hall
 - Playing Field
19. TO ACCEPT A COUNCILLOR'S RESIGNATION AND AGREE CO-OPTION TIMETABLE

20. TO CONSIDER AND APPROVE THE AGAR STATEMENT FOR THE YEAR ENDING 31ST MARCH 2022
SECTION 1 ANNUAL GOVERNANCE STATEMENTS 2021/22
21. TO CONSIDER AND APPROVE THE AGAR STATEMENT FOR THE YEAR ENDING 31ST MARCH 2022
SECTION 2 ACCOUNTING STATEMENTS 2021/22
22. TO RECEIVE AND APPROVE THE END OF YEAR AUDIT REPORT FOR THE YEAR ENDING 31ST MARCH 2022.
23. TO CONSIDER SUITABLE SITES FOR ADDITIONAL SPEED CAMERA IN THE PARISH
24. COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting (*for information only*).
25. DATE AND TIME OF NEXT MEETING

The next regular meeting of the Parish Council will be held on Monday 28th June 2022, at the Budock Village Hall at 7.30 pm

To resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be transacted in item 26.

26. TO AGREE THE MINUTES OF THE STAFFING COMMITTEE HELD 13th May 2022 TO CONFIRM A SATISFACTORY APPRAISAL REPORT FOR THE CLERK AND SUBSEQUENT SALARY INCREMENT FROM 1ST APRIL 2022 TOGETHER WITH LEGAL CHANGES TO THE CLERKS CONTRACT