



Budock, A Climate Conscious Parish

DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN

MINUTES OF THE 964th MEETING OF BUDOOCK PARISH COUNCIL HELD ON MONDAY 27th FEBRUARY 2023 IN THE BUDOOCK VILLAGE HALL

PRESENT: Cllrs Brierley, Burnett, George, Hart (Chairman).

IN ATTENDANCE: Miss T Hladkij, (Clerk) Cllr D Saunby Cornwall Council divisional member **Members of the public:** Three

22-196 SAFETY PROCEDURES

The Chairman explained the safety procedures.

22-197 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Cllr Bastin, Cllr Grounds, Cllr Hennell, Cllr Palmer

It was proposed by Cllr George and seconded by Cllr Burnett and:

RESOLVED: that the apologies from Cllr Bastin, Grounds, Hennell and Palmer for non-attendance at the full council meeting held on 27th February 2023 were accepted.

On a vote being taken the matter was approved unanimously

22-198 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

None

22-199 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

None

22-200 PUBLIC PARTICIPATION

Mr Mann PA23/00574 explained the application and the reasons for the application and answered councillor's questions.

22-201 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 30TH JANUARY 2023 AND THE CHAIRMAN TO SIGN THEM.

It was proposed by Cllr Burnett and seconded by Cllr Brierley and:

RESOLVED that the minutes of the Council Meeting held on the 30th January 2023 are received and approved.

On a vote being taken this was unanimously agreed

The Chairman to sign them.

22-202 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)

None

22-203 TO REPORT AND UPDATE ON THE LEGAL RESPONSIBILITIES OF BUDOOCK PARISH COUNCIL TO BUDOOCK VILLAGE HALL AND APPROVE ANY FURTHER ACTION REQUIRED

A further confirmation had been received from CALC and costs had been received from a solicitor specialising in charity law. to clarify the legal relationship between the Budock Parish Council and the Village Hall Committee. After discussions it was agreed that the Chairman and Clerk can, if necessary, authorise spending up to the value of £500 on legal expenses to establish the parish council's responsibilities with reference to the village hall.

It was proposed by Cllr Hart and seconded by Cllr Burnett and:

RESOLVED that the Chairman and Clerk can, if necessary, authorise spending up to the value of £500 on legal expenses to establish the parish council's responsibilities with reference to the village hall.

On a vote being taken this was unanimously agreed

22-204 TO UPDATE ON THE POTENTIAL FOR SPEED RESTRICTIONS ALONG ROSCARRACK ROAD

A meeting had been held this month with Highways and members of the council. It has been agreed that a temporary speed monitor will be positioned in this area and the data retrieved will then be reviewed and a decision will be taken by Highways thereafter.

22-205 TO UPDATE ON THE LAND AT TREVERVA

We were updated on the activity on this land and have been informed that an investigation is ongoing.

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22-206 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

Cllr Saunby reported that Cornwall Council have now set the precept .

He is looking into a library van calling at Budock once a month.

There is currently enforcement action ongoing at the land in Treverva.

Falmouth has been selected for a two day event in June 2023 to host the Arms Forces Day. They are currently sorting out traffic and parking restrictions for the event which may impact on our parish.

22-207 REPORTS FROM COMMITTEES AND REPRESENTATIVES

Footpaths and rights of way – No report received.

Tree Warden - Nothing to report this month,

Budock Village Hall – . Hall bookings are very healthy, both regular and one-off bookings for events such as parties.

Both the January Jumble Sale and the February Folk Night were a great success, and we'll be looking to hold them on an annual basis.

We had a good clear out of cupboards and the downstairs basement good team work from all users of the hall..

A baby changing unit has been bought and installed in the disabled toilet.

Treverva Village Hall – Meeting 13th was cancelled due to absences and no pressing matters to discuss. Minutes of AGM are on the parish council website.

Playing Field – No report received.

22-208 TO RECEIVE A REPORT FROM THE POLICE WEBSITE

The information on the Police website has not been updated since October 2022.

Full details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/>

22-209 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – (for information only)

After the clear up in the basement we now need to purchase an additional metal lockable filing cabinet with keys for our secure storage.

The village hall has invoiced us for the annual electric charge on the defibrillator. This was previously agreed at £12 pa but has been increased to £36 by the village hall, the clerk has investigated the costs with price increases, and it is estimated that it is £5 pa. Therefore, the parish council will continue to contribute the £12 pa which is still above the costs incurred.

22-210 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

30/01/2023 PA22/09715 APPROVED Applicant:- Mr Fidler **Location:-** Menehay House Bickland Water Road Falmouth Cornwall TR11 4SD **Proposal** Works to trees protected by a tree preservation order (TPO): One Oak tree - Reduce canopy and slightly reduce overall height by 1m **Ward: Falmouth Trescobeas And Budock Parish:- BUDOCK**

31/01/2023 PA22/09738 Granted (CAADs, PIPs and LUs only) Applicant:- Mr Andrew Dunstan **Location:-** Camping Site Menehay Farm Roscarrack Bickland Water Road Falmouth Cornwall TR11 5BY **Proposal** Application for a Lawful Development Certificate for a Proposed Use of commencement of works for proposed extension of existing campsite (40 pitches) to create an additional 61 touring pitches (caravans, motorhomes and tents) including the provision of a new service/utility building, slight repositioning of a site office/reception, and associated works, approved under PA19/08243 dated 13.01.20. **Ward: Falmouth Trescobeas And Budock Parish:- BUDOCK**

21/02/2023 PA22/11289 APPROVED Applicant:- Mr Allin **Location:-** 12 Treveryn Parc Budock Water Falmouth Cornwall TR11 5EH **Proposal** Internal alterations, rear extension and new first floor accommodation. **Ward: Falmouth Trescobeas And Budock Parish:- BUDOCK**

22-211 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

1 Application PA23/00574 Proposal Application for Outline Planning Permission with some matters reserved for the construction of 5 dwellings namely 'access only'. **Location** Mann Plant Hire Little Lamanva Lamanva Penryn TR10 9BJ **Applicant** Jane and Richard Mann **Grid Ref** 176371 / 31724 (**Case Officer - Nigel Brabyn**)

It was proposed by Cllr Brierley and seconded by Cllr Burnett and:

RESOLVED that the following comment be submitted:- Budock Parish Council objects to this application because the proposed site extends outside the Development Boundary as defined explicitly in Map 1 page 9 of the Ratified Budock Neighbourhood Development Plan. Page 10 para H2 details further what is expected of any proposed building outside of this Development boundary i.e., affordable housing only.

On a vote being taken this was agreed with one abstention

Three members of the public left the meeting 8.35 pm.

2. Application PA23/00991 Proposal Proposed Extension & Associated Works **Location** Roseladen House Roscarrack Road Valley Falmouth TR11 5BL **Applicant** Mr Graham Parker **Grid Ref** 178654 / 31263 (**Case Officer - James Moseley**)

It was proposed by Cllr Burnett and seconded by Cllr Hart and:
RESOLVED that the following comment be submitted:- Budock Parish Council have no objections to this application.
On a vote being taken this was unanimously agreed

22-212 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF FEBRUARY 2023

It was proposed by Cllr Burnett and seconded by Cllr Hart and: -
RESOLVED that accounts totalling **£1,620.11** for the month of February 2023 are approved for payment. This total includes salaries, contractual payments, hall hire, training, and stationery.
On a vote being taken this was unanimously agreed

22-213 TO CONSIDER AND APPROVE THE REVISED ASSET REGISTER 2023

It was proposed by Cllr Hart and seconded by Cllr Burnett and: -
RESOLVED that the asset register 2023 be adopted and approved.
On a vote being taken this was unanimously agreed

22-214 TO CONSIDER AND APPROVE THE REVISED RISK ASSESSMENT 2023

It was proposed by Cllr Hart and seconded by Cllr Burnett and: -
RESOLVED that the risk assessment 2023 be adopted and approved.
On a vote being taken this was unanimously agreed.

22-215 TO CONSIDER AND APPROVE THE REVISED STANDING ORDERS 2023

It was proposed by Cllr Hart and seconded by Cllr Burnett and: -
RESOLVED that the standing orders 2023 be adopted and approved.
On a vote being taken this was unanimously agreed

22-216 TO CONSIDER AND APPROVE THE GRANT POLICY 2023

It was proposed by Cllr Hart and seconded by Cllr Burnett and: -
RESOLVED that the amended grant policy 2023 be adopted and approved.
On a vote being taken this was unanimously agreed

22-217 TO CONSIDER AND APPROVE THE REVISED FINANCIAL REGS 2023

It was proposed by Cllr Hart and seconded by Cllr Burnett and: -
RESOLVED that the financial regs 2023 be adopted and approved.
On a vote being taken this was unanimously agreed

22-218 TO CONSIDER AND APPROVE THE STAFFING COMMITTEE POLICY 2023

It was proposed by Cllr Hart and seconded by Cllr Burnett and: -
RESOLVED that the amended staffing committee policy 2023 be adopted and approved.
On a vote being taken this was unanimously agreed

22-219 TO CONSIDER AND APPROVE THE INTERNAL CONTROL STATEMENT 2023

It was proposed by Cllr Hart and seconded by Cllr Burnett and: -
RESOLVED that the internal control statement 2023 be adopted and approved.
On a vote being taken this was unanimously agreed

22-220 TO CONSIDER AND APPROVE THE COMPLAINTS POLICY 2023

It was proposed by Cllr Hart and seconded by Cllr Burnett and: -
RESOLVED that the complaints policy 2023 be adopted and approved.
On a vote being taken this was unanimously agreed

22-221 TO CONFIRM A TIMETABLE FOR THE CURRENT COUNCIL VACANCY

It was agreed that the vacancy be advertised and final submissions to be in by 19th March 2023. With a view to taking to the March parish meeting on the 27th March 2023. .

22-222 COUNCILLORS' AND CLERK'S ITEMS

None

22-223 DATE AND TIME OF NEXT MEETING

The next scheduled meeting will be held on Monday 27th March 2023 at the Budock Village Hall (adhering to all government guidelines current at the time).

There being no further business the meeting closed at 8.56 pm.

Signed:27th March 2023

Chairman