



*Budoock, A Climate Conscious Parish*

**MINUTES OF THE 956th MEETING OF BUDOOCK PARISH COUNCIL HELD ON MONDAY 30<sup>th</sup> MAY IN THE BUDOOCK VILLAGE HALL**

**PRESENT:** Cllrs Bastin, Burnett, Brierley, Grounds, Hart (Chairman), and Murney

**IN ATTENDANCE:** Miss T Hladkij, (Clerk) Cllr D Saunby Cornwall Council divisional member **Members of the public:** None

**22-24 SAFETY PROCEDURES**

The Chairman explained the safety procedures

**22-25 TO SUSPEND THE STANDING ORDER WHICH REQUIRES MEMBERS AND PUBLIC TO STAND WHEN SPEAKING AND AGREE THAT ALL WILL REMAIN SEATED THROUGHOUT THE DEBATE AND MASKS IN PLACE AS PER THE COVID 19 REGULATIONS EXCEPT WHEN SPEAKING**

It was proposed by Cllr Hart and seconded by Cllr Brierley and:

**RESOLVED** to suspend the standing order which requires members and public to stand when speaking and agree that all will remain seated throughout the debate and masks in place as per the COVID 19 regulations except when speaking.

On a vote being taken this was unanimously approved.

**22-26 PUBLIC PARTICIPATION**

None

**22-27 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Cllr George, Palmer, and Wright

It was proposed by Cllr Hart and seconded by Cllr Grounds and:

**RESOLVED:** that the apologies from Cllr George, Palmer, and Wright for non-attendance at the full council meeting held on 30<sup>th</sup> May 2022 were accepted.

On a vote being taken the matter was approved unanimously

**22-28 TO ELECT A CHAIRMAN FOR THE YEAR 2022/23**

It was proposed that Cllr Hart be re-elected as Chairman for another year.

It was proposed by Cllr Bastin and seconded by Cllr Brierley and:

**RESOLVED** that Cllr Hart be elected as Chairman for the year 2022/23.

On a vote being taken this was unanimously approved.

**22-29 TO ELECT A VICE CHAIRMAN FOR THE YEAR 2022/23**

It was proposed that Cllr Grounds be elected as Vice Chairman for the year.

It was proposed by Cllr Baston and seconded by Cllr Brierley and:

**RESOLVED** that Cllr Grounds be elected as Vice Chairman for the year 2022/23.

On a vote being taken this was unanimously approved.

**22-30 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25**

None

**22-31 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS**

None

**22-32 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 25<sup>th</sup> APRIL 2022 AND THE CHAIRMAN TO SIGN THEM.**

It was proposed by Cllr Burnett and seconded by Cllr Grounds and:

**RESOLVED** that the minutes of the Council Meeting held on the 25<sup>th</sup> April 2022 are received and approved.

On a vote being taken this was unanimously approved.

The Chairman to sign them.

**22-33 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)**

None

**22-34 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER**

Cllr David Saunby updated the council on planning and enforcement matters that are still ongoing.

Cllr J Bastin updated the members on the change in cabinet at Cornwall Council and that the leader of the council will be hosting events in the community the first local one been Helston on the 4th July 2022

**22-35 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES**

None.

**22-36 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL**

22.04.2022 **PA22/01473 APPROVED Applicant:** Dr Simon Gill **Location:** Fernleigh Merry Meet Lane Budock Water Falmouth Cornwall **Proposal:** Works to trees subject to a tree preservation order (TPO), works include fell Sycamore tree. **Parish :** Budock Ward : Falmouth Trescobeas And Budock Electoral Division

26.04.2022 **PA21/05628 APPROVED Applicant:** Mr Michael Sowden **Location:** Unit G1 Church View Business Park Bickland Water Road Falmouth Cornwall **Proposal:** Erection of extension to existing industrial unit **Parish :** Budock Ward : Falmouth Trescobeas And Budock Electoral Division

17/05/2022 **PA22/00346/PRE Closed - advice given Applicant:-** Mr Clive Ongley **Location:-** Tresooth Farm Barns Penwarne Road Mawnan Smith Falmouth Cornwall TR11 5PF **Proposal** Pre-application advice for the expansion of holiday village to include the relocation of the swimming pool. **Parish:** Budock Ward: Falmouth Trescobeas And Budock Parish:- Budock

**22-37 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL AND THE COUNCIL'S RESPONSES**

1) Application **PA22/03766** Proposal Single new two storey, 3 bedroom, detached dwelling in garden to side of existing house. Location Land Adj To 33 Watersmead Parc Budock Water Falmouth Cornwall TR11 5EL Applicant Mr and Mrs Leeman Grid Ref 178277 / 32097(Case Officer – James Moseley)

It was proposed by Cllr Hart and seconded by Cllr Grounds and:

**RESOLVED** that the following comment be submitted:- Budock Parish Council is aware of supporting local families, but on this occasion, we are unable to support this application due to the lack of off-road parking spaces on a new development as per the 'Summary of things to be Considered' on page 21 of the Budock Neighbourhood Plan. We also feel that the new building would be an overdevelopment of the site, perhaps as an addition to the terrace rather than a detached house this might not be the case. Again, as per the 'Summary of things to be Considered' in view of the size and position this may be regarded as a modest small-scale development, one property may be classed as small-scale but in relation to the size of the plot it is thought by the Council to be over development."

On a vote being taken this was agreed with one abstention

2) Application **PA22/03973** Proposal Demolition of existing garage and construction of detached 2 storey Garage with a room within the Roof Space Location Parkside Penjerrick Hill Budock Water Cornwall TR11 SEE Applicant Mr R Watts-Jones Grid Ref 177916 / 30499 (Case Officer - James Moseley)

It was proposed by Cllr Hart and seconded by Cllr Grounds and:

**RESOLVED** that the following comment be submitted:- Budock Parish Council have no objections as this demolition of the existing sheds and a new building in their place would tidy up this area, but we would wish a condition that this cannot be used for residential purposes' and would remind the applicant of the aims of the NDP, this seeks to encourage the inclusion of the following where applicable to their project. Water harvesting : Air or ground source heating : Solar or photovoltaic panels : Car charging points : and enhanced insulation

On a vote being taken this was agreed with one abstention

3) Application **PA22/04477** Proposal Replacement of existing windows with higher energy efficient windows, cladding original garage in cedar wood and cladding extension to the original house in dark wood. Location Merry Meet Farm Merry Meet Lane Budock Water Cornwall Applicant Mr Clive Goodwin Grid Ref 178251 / 32130 (Case Officer – Matthew Heynes)

It was proposed by Cllr Hart and seconded by Cllr Burnett and:

**RESOLVED** that the following comment be submitted:- Budock Parish Council has no objections to this application

On a vote being taken this was agreed with one abstention

**22-38 TO RECEIVE A REPORT FROM THE POLICE WEBSITE**

The latest information on the Police website are three crimes in March 2022. Full details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/>

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## 22-39 REPORTS FROM COMMITTEES AND REPRESENTATIVES

**Footpaths and rights of way** – Nothing to report.

**Tree Warden** – Reported there is a landmark tree initiative, where we would be given a tree to plant which we have to apply by 30th June 22 so councillors have been asked to suggest locations.

**Budock Village Hall** – . On 12 May a committee meeting was held with very questionable outcomes. There is to be an AGM on 16 June and hopefully this meeting will be conducted within the terms of the Hall's governing document.

**Treverva Village Hall** – The last committee meeting was on the 25 April 22. The 100 club is on track to be wound up by August this year. Bookings are steady.

**Playing Field** – The next event is the Queen's Platinum Jubilee weekend when we are putting on the Fun Day on Saturday.

**Litter Pick** – The litter pick in May had 6 people attending and the village was looking good for the jubilee celebrations. All are encouraged to attend and help over the next few months.

## 22-40 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MAY 2022

It was proposed by Cllr Burnett and seconded by Cllr Brierley and: -

**RESOLVED** that accounts totalling **£2,067.48** for the month of May 2022 are approved for payment. This total includes Salaries, contractual payments, NDP hosting, Microsoft renewal, hall hire, stationary, jubilee bench and expenses.

On a vote being taken this was unanimously agreed

## 22-41 TO ELECT MEMBERS AS REPRESENTATIVES FOR THE FOLLOWING GROUPS AND COMMITTEES

Councillors discussed and appointed the following members to each committee or group

### FOUR MEMBERS AS THE PLANNING WORKING GROUP

Cllr Burnett, Hart, Grounds and Wright were selected to form the Planning Working Group

### STAFFING COMMITTEE

Chairman, Vice Chairman and Cllr Brierley were selected to form the Staffing Committee

### COMPLAINTS COMMITTEE

The full council will form the complaints committee

### FOOTPATHS & RIGHTS OF WAY

Due to Councillor Palmer not been present it was not possible to ascertain if he was willing to stand again. This appointment will be held over until the next meeting. At that time should Councillor Palmer not wish to continue then Councillor Murney has said that she would be prepared to take on this role.

### TREE WARDEN

Cllr Grounds was selected as the tree warden

### BUDOCK VILLAGE HALL

Cllr Hart was selected as the Budock Village Hall representative

### TREVERVA VILLAGE HALL

Cllr Burnett was selected as the Trevera Village Hall representative

### BUDOCK WATER PLAYING FIELD

Cllr Brierley was selected as the Budock Water Playing Field representative

## 22-42 TO ACCEPT A COUNCILLOR'S RESIGNATION AND AGREE A CO-OPTION TIMETABLE

The council accepted the letter of resignation from A Bastin and thanked him for his time at Budock Parish Council as a councillor and agreed a provisional timetable for the co-option of a new member. This will be advertised on the website and should be taken to our July meeting.

## 22-43 TO CONSIDER AND APPROVE THE AGAR STATEMENT FOR THE YEAR ENDING 31 ST MARCH 2022 - SECTION 1 ANNUAL GOVERNANCE STATEMENT 2021/22

It was proposed by Cllr Burnett and seconded by Cllr Bastin and:

RESOLVED and accepted the Agar statement section 1 Annual Governance Statements 2021/22 for the year ending 31st March 2022.

On a vote being taken this was unanimously approved.

**22-44 TO CONSIDER AND APPROVE THE AGAR STATEMENT FOR THE YEAR ENDING 31 ST MARCH 2022 - SECTION 2 ACCOUNTING STATEMENTS 2021/22**

It was proposed by Cllr Grounds and seconded by Cllr Hart and:

RESOLVED and accepted the AGAR Statement Section 2 Accounting Statements for the year ending 31st March 2022.

On a vote being taken this was unanimously approved

**The Public notice for inspection of the accounts will run from 13th June 2022 to 22nd July 2022 by arranged appointment via [clerk@budockparish.net](mailto:clerk@budockparish.net)**

**22-45 TO RECEIVE AND APPROVE THE END OF YEAR AUDIT REPORT FOR THE YEAR ENDING 31ST MARCH 2022.**

It was proposed by Cllr Burnett and seconded by Cllr Brierley and:

RESOLVED and accepted the End of Year Audit report for the year ending 31st March 2022.

On a vote being taken this was unanimously

**22-46 TO CONSIDER SUITABLE SITES FOR ADDITIONAL SPEED CAMERA IN THE PARISH**

The councillors discussed the type of cameras available and agreed that more information on types of cameras and sites be investigated.

**22-47 COUNCILLORS' AND CLERK'S ITEMS**

Sites for a landmark tree

Member to representative Budock Parish Council on the Community Network panel

Speed Signs

**22-48 DATE AND TIME OF NEXT MEETING**

**The next scheduled meeting will be held on Monday 28<sup>th</sup> June 2022 at the Budock Village Hall (adhering to all government guidelines current at the time).**

**Cllr Saunby left the meeting 8.55 pm**

**22-49 Exclusion of the Public and Press Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it was RESOLVED that members of the press and public be excluded from the meeting for agenda item 26 as it relates to confidential staffing matters.**

It was proposed by Cllr Grounds and seconded by Cllr Bastin and: -

**RESOLVED** that under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public from the meeting due to the confidential nature of the matter to be discussed.

On a vote being taken this was unanimously agreed.

**22-50 TO AGREE THE MINUTES OF THE STAFFING COMMITTEE HELD 13<sup>th</sup> MAY 2022 TO CONFIRM A SATISFACTORY APPRAISAL REPORT FOR THE CLERK AND SUBSEQUENT SALARY INCREMENT FROM 1<sup>st</sup> APRIL 2022 TOGETHER WITH LEGAL CHANGES TO THE CLERKS CONTRACT**

Cllr Hart briefed the members on the staffing meeting.

It was proposed by Cllr Burnett and seconded by Cllr Hart and: -

RESOLVED that the minutes of the staffing committee held on 13<sup>th</sup> May 2022 to confirm that a satisfactory appraisal report for the clerk was met, and that the subsequent salary increment be given from 1<sup>st</sup> April 2022 together with the appropriate legal changes made to the clerk's contract be approved and actioned.

On a vote being taken this was unanimously agreed.

**There being no further business the meeting closed at 9.04 pm.**

Signed: .....27<sup>th</sup> JUNE 2022

Chairman