



Budock, A Climate Conscious Parish

Dear Councillor,

You are hereby summoned to attend an ordinary meeting of Budock Parish Council on Monday 22nd May 2023 commencing at 7.30pm to discuss the business set out in the Agenda below. This meeting will be held in the Budock Village Hall,

Please note this will be preceded by the Annual Parish Meeting which will commence at 7.00 pm.

Yours Faithfully

Tracy Hladkij
Clerk to Budock Parish Council

16th May 2023

**THE MEETING WILL COMMENCE WITH PUBLIC PARTICIPATION FOR A MAXIMUM OF 15 MINUTES IN TOTAL,
LIMITED TO 3 MINUTES PER SPEAKER**

Any member of the public wishing to speak during Public Participation at the start of the meeting on a subject itemised on the agenda is asked to contact the parish clerk, by emailing clerk@budockparish.net and state the nature of the question or comments you wish to raise during the public speaking period, by noon on Friday 19th May 2023 so we have time to distribute out to all interested parties.

The Chair will start the meeting by making a brief introduction and explain the format of the meeting, along with information on how the public will be able to participate.

ALL CURRENT COVID 19 REQUIREMENTS WILL BE IN PLACE.

1. SAFETY PROCEDURES
2. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
3. TO ELECT A CHAIRMAN FOR THE YEAR 2023/24
4. TO ELECT A VICE CHAIRMAN FOR THE YEAR 2023/24

5. MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25
6. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS
7. PUBLIC PARTICIPATION (LIMITED TO ITEMS ON THE AGENDA)
8. CHAIRMAN'S REPORT
9. TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 24TH APRIL 2023 AND THE CHAIRMAN TO SIGN THEM
10. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA *(For information only)*
11. TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER
12. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – *(for information only)*
13. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL
14. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL
 1. **Application PA23/00574 Proposal** Application for Outline Planning Permission with some matters reserved for the construction of 4 dwellings namely 'access only'. **Location** Mann Plant Hire Little Lamanva Lamanva Penryn **Applicant** Jane and Richard Mann **Grid Ref** 176371 / 31724
 2. **Application PA23/03401 Proposal** Construction of 2 storey dwelling (resubmission of previous application PA22/03766) **Location** Land Adj To 33 Watersmead Parc Budock Water Falmouth Cornwall TR11 5EL **Applicant** Mr & Mrs Sleeman **Grid Ref** 178277 / 32097 (**Case Officer – James Moseley**)
15. TO RECEIVE A REPORT FROM THE POLICE WEBSITE
16. TO RECEIVE REPORTS FROM COMMITTEE REPRESENTATIVES
 - i) Footpaths & Rights of Way
 - ii) Tree Warden
 - iii) Budock Village Hall
 - iv) Treverva Village Hall
 - v) Playing Field
17. TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MAY 2023
18. TO DISCUSS ADVERTISING MATERIAL IN THE BUS SHELTERS
19. TO AGREE A REVISED ASSET REGISTER SCHEDULE
20. TO ELECT MEMBERS AS REPRESENTATIVES FOR THE FOLLOWING COMMITTEES
 - Planning working group
 - Footpath & Rights of Way
 - Tree Warden
 - Budock Village Hall
 - Treverva Village Hall
 - Playing Field
21. TO ACCEPT A COUNCILLOR'S RESIGNATION AND AGREE THE CO-OPTION TIMETABLE
22. TO ACCEPT THE COUNCILLORS AUDIT FOR THE PERIOD NOVEMBER 2022 TO MARCH 2023
23. TO CONFIRM IF ANY CONFLICT OF INTEREST EXISTS BETWEEN BDO LLP AND BUDOCK PARISH COUNCIL
24. TO RECEIVE AND APPROVE THE END OF YEAR AUDIT REPORT FOR THE YEAR ENDING 31ST MARCH 2023.

25. TO CONSIDER AND APPROVE THE AGAR STATEMENT FOR THE YEAR ENDING 31ST MARCH 2023 SECTION 1 ANNUAL GOVERNANCE STATEMENTS 2022/23
26. TO CONSIDER AND APPROVE THE AGAR STATEMENT FOR THE YEAR ENDING 31ST MARCH 2023 SECTION 2 ACCOUNTING STATEMENTS 2022/23
27. TO AGREE A REPRESENTATIVE FOR THE COMMUNITY AREA PARTNERSHIP
28. COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting (*for information only*).
29. DATE AND TIME OF NEXT MEETING

The Next regular meeting of the Parish Council will be held on Monday 26TH June 2023, at the Budock Village Hall at 7.30 pm.

30. EXCLUSION OF THE PUBLIC AND PRESS UNDER SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, FROM THE MEETING FOR AGENDA ITEM 31 AS IT RELATES TO CONFIDENTIAL MATTERS
31. TO AGREE THE MINUTES OF THE STAFFING COMMITTEE AND TO CONFIRM A SATISFACTORY APPRAISAL REPORT FOR THE CLERK AND SUBSEQUENT SALARY INCREMENT FROM 1ST APRIL 2023 TOGETHER WITH LEGAL CHANGES TO THE CLERKS CONTRACT