



Budoock, A Climate Conscious Parish

MINUTES OF THE 967th MEETING OF BUDOOCK PARISH COUNCIL HELD ON MONDAY 22nd MAY 2023 IN THE BUDOOCK VILLAGE HALL

PRESENT: Cllrs Bastin, Brierley, Burnett, Grounds, Hart (Chairman), Hennell, and Spear.

IN ATTENDANCE: Miss T Hladkij, (Clerk) Cllr D Saunby Cornwall Council divisional member **Members of the public:** Five

23-34 SAFETY PROCEDURES

The Chairman explained the safety procedures.

23-35 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Cllr George

It was proposed by Cllr Burnett and seconded by Cllr Spear and:

RESOLVED: that the apologies from Cllr George for non-attendance at the full council meeting held on 22nd May 2023 were accepted.

On a vote being taken the matter was approved unanimously

Clerk took the chair.

23-36 TO ELECT A CHAIRMAN FOR THE YEAR 2023/24

It was proposed that Cllr Hart be re-elected as Chairman for another year.

It was proposed by Cllr Hennell and seconded by Cllr Bastin and:

RESOLVED that Cllr Hart be elected as Chairman for the year 2023/24.

On a vote being taken this was unanimously approved.

Cllr Hart took the chair as the elected Chairman.

23-37 TO ELECT A VICE CHAIRMAN FOR THE YEAR 2023/24

It was proposed that Cllr Grounds be elected as Vice Chairman for the year.

It was proposed by Cllr Hart and seconded by Cllr Hennell and:

RESOLVED that Cllr Grounds be elected as Vice Chairman for the year 2023/24.

On a vote being taken this was unanimously approved.

23-38 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

None

23-39 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

None

23-40 PUBLIC PARTICIPATION

None

23-41 CHAIRMAN'S REPORT

The chairman updated the members on his attendance over the last few months on behalf of the parish council.

02 April 23 Falmouth - St. Nazaire Parade

16 April 23 Penryn - Civic Service

23 April 23 Falmouth - Civic Service

07 May 23 Penryn - King's Coronation Church Service

11 May 23 Penryn - Mayor Making

15 May 23 Kergilliac - Housing Estate Opening

23-42 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 24th APRIL 2023 AND THE CHAIRMAN TO SIGN THEM.

It was proposed by Cllr Burnett and seconded by Cllr Grounds and:

RESOLVED that the minutes of the Council Meeting held on the 24th April 2023 are received and approved.

On a vote being taken this was unanimously agreed by all those who had been present at that meeting.

The Chairman to sign them.

23-43 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)

None

23-44 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

Cllr Saunby reported on the Arms Farces Day and parking arrangements. The new development in Treverva and was invited to the Treverva village hall to discuss. Confirmed a report a fly tipping within the parish boundaries that is currently under investigation. Post office in Budock doing well.

23-45 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – (for information only)

None

23-46 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

06/04/2023 PA22/10201 APPROVED Applicant:- Mr R Stacey **Location:-** Trehane Budock Water Falmouth Cornwall TR11 5BZ **Proposal** Extension of Existing Domestic Boat Store to Provide 50kw PV Solar Panel System for the Main Dwelling House **Ward: Falmouth Trescobeas And Budock Parish: BUDOCK**

24/04/2023 PA23/01023 APPROVED Applicant:- Mr & Mrs Churcher **Location:-** 8 Trevoney Budock Water Falmouth Cornwall TR11 5XB **Proposal** Single Storey Side Extension, Alterations to porch and bay window **Ward: Falmouth Trescobeas And Budock**

25/04/2023 PA23/00572 APPROVED Applicant:- Mr Brian Cartwright **Location:-** Flat 1 The Cove Maenporth Estate Maenporth Falmouth Cornwall TR11 5HN **Proposal** Replacement roof to conservatory **Ward: Falmouth Trescobeas And Budock**

16/05/2023 PA23/01987 APPROVED Applicant:- Mr And Mrs P Griffiths **Location:-** Land Adj To Church View Lamanva Penryn Cornwall TR10 9BJ **Proposal** Outline Planning Permission with some matters reserved (appearance, landscaping, layout and scale) for a single dwellinghouse **Ward: Falmouth Trescobeas And Budock Parish:- BUDOCK**

15/05/2023 PA23/02234 Granted (CAADs, PIPs and LUs only) Applicant:- Mr and Mrs Deering **Location:-** Fishers Hut Roseladen Farm Trewen Road Budock Water TR11 5EB **Proposal** Application for a certificate of lawfulness for the existing use of Fishers Hut as a permanent dwelling **Ward: Falmouth Trescobeas And Budock Parish:- BUDOCK**

23-47 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

- 1 **Application PA23/00574 Proposal** Application for Outline Planning Permission with some matters reserved for the construction of 4 dwellings namely 'access only'. **Location** Mann Plant Hire Little Lamanva Lamanva Penryn **Applicant** Jane and Richard Mann **Grid Ref** 176371 / 31724

It was proposed by Cllr Burnett and seconded by Cllr Hennell and:

RESOLVED that the following comment be submitted:- The application has been revisited and in view of the agreed re-alignment of the Lamanva Development Boundary and the reduction in the number of proposed properties Budock Parish Council has no objection.

On a vote being taken this was agreed with one abstention.

One member of the public left the meeting at 7.50 pm.

- 2 **Application PA23/03401 Proposal** Construction of 2 storey dwelling (resubmission of previous application PA22/03766) **Location** Land Adj To 33 Watersmead Parc Budock Water Falmouth Cornwall TR11 5EL **Applicant** Mr & Mrs Sleeman **Grid Ref** 178277 / 32097 (**Case Officer – James Moseley**)

It was proposed by Cllr Burnett and seconded by Cllr Spear and:

RESOLVED that the following comment be submitted:- Having visited the site and seen the amendments to the previous proposal Budock Parish Council has no objection in principle to this application but would wish to see the matter of parking allocation resolved before work goes ahead'.

On a vote being taken this was agreed with one abstention

Four members of the public left the meeting at 7.53 pm.

23-48 TO RECEIVE A REPORT FROM THE POLICE WEBSITE

The information on the Police website has not been updated fully since October 2022.

Full details can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/>

It has been agreed that we would like to continue to report this information so it will be raised on our behalf at the next Community Area Partnership meeting.

23-49 REPORTS FROM COMMITTEES AND REPRESENTATIVES

Footpaths and rights of way – Nothing to report.

Budock Parish Council, Clerk: Tracy Hladkij Laity Villa, Laity, Wendron, Helston, Cornwall TR13 0NN
Tel: 07943193329 Email: clerk@budockparish.net Website: www.budockparish.net

Tree Warden - The sessile oak tree sapling is bursting into leaf & growing but still too small for planting out, I am in touch with Forest for Cornwall to revisit the idea of a landmark tree within the parish, originally for the Queens Platinum Jubilee or now perhaps for the Coronation? The stumbling block seems to be a suitable location where the public can have access Any suggestions?

Budock Village Hall – The AGM was held on 27th April 23

Treverva Village Hall – Meeting held 3 May. It was suggested that the parish council restart meetings in Treverva Village Hall twice yearly. Given that there have been no parish council meetings in the hall for 3 years it was suggested an event be held for the villagers of Lamanva and Treverva to meet with their Parish Councillors.

Playing Field – Nothing to report this month.

23-50 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MAY 2023

It was proposed by Cllr Burnett and seconded by Cllr Bastin and: -

RESOLVED that accounts totalling **£2,583.88** for the month of May 2023 are approved for payment. This total includes salaries, contractual payments, hall hire, annual subscriptions, weed spraying, auditor fees and stationery.

On a vote being taken this was unanimously agreed

23-51 TO DISCUSS ADVERTISING MATERIAL IN THE BUS SHELTERS

Councillors discussed a request for advertising within our parish bus shelters and the problems this could cause against revenue it could attract. They have also agreed to look at community advertising at a later date.

It was proposed by Cllr Hart and seconded by Cllr Grounds and: -

RESOLVED that we do not allow any form of advertising within our bus shelters.

On a vote being taken this was unanimously agreed

23-52 TO AGREE A REVISED ASSET REGISTER SCHEDULE

After taking legal advice it was agreed to revise our asset register as certain historic items should not have been on it.

It was proposed by Cllr Burnett and seconded by Cllr Brierley and: -

RESOLVED that the revised asset register be accepted.

On a vote being taken this was unanimously agreed

23-53 TO ELECT MEMBERS AS REPRESENTATIVES FOR THE FOLLOWING COMMITTEES

Councillors discussed and appointed the following members to each committee or group.

FOUR MEMBERS AS THE PLANNING WORKING GROUP

Cllr Burnett, Hart, Grounds and Spear were selected to form the Planning Working Group

FOOTPATHS & RIGHTS OF WAY

Cllr George was selected as the footpaths & rights of way representative.

TREE WARDEN

Cllr Grounds was selected as the tree warden representative.

BUDOCK VILLAGE HALL

Cllr Hennell was selected as the Budock Village Hall representative.

TREVERVA VILLAGE HALL

Cllr Burnett was selected as the Trevera Village Hall representative.

BUDOCK WATER PLAYING FIELD

Cllr Brierley was selected as the Budock Water Playing Field representative.

23-54 TO ACCEPT A COUNCILLOR'S RESIGNATION AND AGREE THE CO-OPTION TIMETABLE

The council accepted the letter of resignation from Cllr Wright and thanked him for his time at Budock Parish Council as a councillor and agreed a timetable for the co-option of a new member. This vacancy will be advertised on the website and should be taken to our June 23 meeting.

23-55 TO ACCEPT THE COUNCILLORS AUDIT FOR THE PERIOD NOVEMBER 2022 TO MARCH 2023

Cllrs Burnett and Spear carried out a satisfactory audit for this period.

It was proposed by Cllr Hart and seconded by Cllr Hennell and: -

RESOLVED that the councillors audit for the period November 2022 to March 2023 be accepted.

On a vote being taken this was unanimously agreed

23-56 TO CONFIRM IF ANY CONFLICT OF INTEREST EXISTS BETWEEN BDO LLP AND BUDOCK PARISH COUNCIL

As part of the AGAR process with this year's auditors we must confirm any conflict of interest with the company BDO LLP

Budock Parish Council, Clerk: Tracy Hladkij Laity Villa, Laity, Wendron, Helston, Cornwall TR13 0NN

Tel: [07943193329](tel:07943193329) Email: clerk@budockparish.net Website: www.budockparish.net

It was proposed by Cllr Hart and seconded by Cllr Grounds and: -
RESOLVED that no conflict of interest exists between BDO LLP and Budock Parish Council .
On a vote being taken this was unanimously agreed

23-57 RECEIVE AND APPROVE THE END OF YEAR AUDIT REPORT FOR THE YEAR ENDING 31ST MARCH 2023

The annual audit has been completed by Aalgaard Renshaw and a satisfactory report received.
It was proposed by Cllr Hart and seconded by Cllr Burnett and: -
RESOLVED that the annual internal audit report 2022/23 be accepted.
On a vote being taken this was unanimously agreed

23-58 TO CONSIDER AND APPROVE THE AGAR STATEMENT FOR THE YEAR ENDING 31ST MARCH 2023 SECTION 1 ANNUAL GOVERNANCE STATEMENTS 2022/23

It was proposed by Cllr Brierley and seconded by Cllr Burnett and: -
RESOLVED and accepted the Agar statement Section 1 annual governance statements 2022/23 for the year ending 31st March 2023.
On a vote being taken this was unanimously agreed

23-59 TO CONSIDER AND APPROVE THE AGAR STATEMENT FOR THE YEAR ENDING 31ST MARCH 2023 SECTION 2 ACCOUNTING STATEMENTS 2022/23

It was proposed by Cllr Hart and seconded by Cllr Spear and: -
RESOLVED and accepted the Agar statement Section 2 annual accounting statements 2022/23 for the year ending 31st March 2023
On a vote being taken this was unanimously agreed

The Public notice for inspection of the accounts will run from 12th June 2023 to 21st July 2023 by arranged appointment via clerk@budockparish.net

23-60 TO AGREE A REPRESENTATIVE FOR THE COMMUNITY AREA PARTNERSHIP

Councillors discussed the role and Cllr Hart was nominated as the parish representative, other councillors will attend the meetings for information and possibly rotate the nominated representative later in the year. .
It was proposed by Cllr Brierley and seconded by Cllr Hennell and: -
RESOLVED that Cllr Hart will be the representative for Budock Parish Council for the Community Area Partnership.
On a vote being taken this was unanimously agreed

23-61 TO COUNCILLORS' AND CLERK'S ITEMS

Community Notice Boards
Boundaries

23-62 DATE AND TIME OF NEXT MEETING

The next scheduled meeting will be held on Monday 26th June 2023 at the Budock Village Hall at 7.30 pm (adhering to all government guidelines current at the time).

Cllr Saunby left the meeting 8.41 pm.

23-63 TO EXCLUSION OF THE PUBLIC AND PRESS UNDER SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, FROM THE MEETING FOR AGENDA ITEM 31 AS IT RELATES TO CONFIDENTIAL MATTERS

.It was proposed by Cllr Spear and seconded by Cllr Hart and: -
RESOLVED to exclusion of the public and press under section 1 (2) of the public bodies (admission to meetings) act 1960, from the meeting for agenda item 31 as it relates to confidential matters.
On a vote being taken this was unanimously agreed

23-64 TO AGREE THE MINUTES OF THE STAFFING COMMITTEE AND TO CONFIRM A SATISFACTORY APPRAISAL REPORT FOR THE CLERK AND SUBSEQUENT SALARY INCREMENT FROM 1ST APRIL 2023 TOGETHER WITH LEGAL CHANGES TO THE CLERKS CONTRACT

Cllr Hart briefed the members on the staffing meeting.

It was proposed by Cllr Grounds and seconded by Cllr Spear and: -
RESOLVED to agree the minutes of the staffing committee and to confirm a satisfactory appraisal report for the clerk and subsequent salary increment from 1st April 2023 together with legal changes to the clerk's contract .

On a vote being taken this was unanimously agreed

There being no further business the meeting closed at 8.45 pm.

Signed:26th June 2023

Chairman