



Dear Councillor,

You are hereby summoned to attend an ordinary meeting of Budock Parish Council on Monday 24th February 2025 commencing at 7.30pm to discuss the business set out in the Agenda below. This meeting will be held in the Budock Village Hall,

Yours Faithfully

Tracy Hladkij
Clerk to Budock Parish Council

18th February 2025

THE MEETING WILL COMMENCE WITH PUBLIC PARTICIPATION FOR A MAXIMUM OF 15 MINUTES IN TOTAL, LIMITED TO 3 MINUTES PER SPEAKER

Any member of the public wishing to speak during Public Participation at the start of the meeting on a subject itemised on the agenda is asked to contact the parish clerk, by emailing clerk@budockparish.net and state the nature of the question or comments you wish to raise during the public speaking period, by noon on Friday 21st February 2025 so we have time to distribute out to all interested parties.

The Chair will start the meeting by making a brief introduction and explain the format of the meeting, along with information on how the public will be able to participate.

ALL CURRENT COVID 19 REQUIREMENTS WILL BE IN PLACE.

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1. SAFETY PROCEDURES
 2. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
 3. MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25
 4. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS
 5. PUBLIC PARTICIPATION (LIMITED TO ITEMS ON THE AGENDA)
 6. CHAIRMAN'S REPORT
 7. TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 27TH JANUARY 2025 AND THE CHAIRMAN TO SIGN THEM
 8. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA *(For information only)*

9. TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER
10. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – *(for information only)*
11. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL
12. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL
 1. **Application PA25/00951 Proposal** Works to trees subject to a Tree Preservation Order TPO:- T1 Beech – Reduce eastern crown, over walled garden, from 8 to 6m, cutting to a suitable growing point. Asymmetric crown, weighted towards walled garden, that is being brought back into use. Tree will become exposed if T2 and T3 are removed due to basal cavities and major dead wood; (on a separate 5-day notice). T4 Beech – Reduce height to upper crown, from 16 to 13m, plus reduce eastern crown, from 8 to 6m, cutting to a suitable growing point. Heavily asymmetric crown, weighted towards Argal Lodge **Location** Argal Manor Kergilliack Falmouth Cornwall **Grid Ref** 176750 / 32804 (Case Officer – Abbie Franklin)
 2. **Application PA25/00927 Proposal** Non material amendment in relation to Decision Notice PA24/02466 dated 16/01/25 - Single loading bay area to the north elevation of the building, rather than front and side loading areas. Minor changes to the internal layout of fridge and freezer facilities. **Location** West Country Fruit Sales Higher Argal Argal Falmouth Cornwall TR11 5PE. (Case Officer – Mark Webb)
14 Day Turnaround request
13. **URGENT APPLICATIONS** *(To discuss and resolve any planning applications that have been received after publication of the agenda and that cannot, due to time constraints, be dealt with at a future meeting of this committee.)*
14. TO RECEIVE REPORTS FROM COMMITTEE REPRESENTATIVES
 - i) Footpaths & Rights of Way
 - ii) Tree Warden
 - iii) Budock Village Hall
 - iv) Treverva Village Hall
 - v) Playing Field
15. TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF FEBRUARY 2025
16. TO CONSIDER AND APPROVE THE REVISED ASSET REGISTER
17. TO CONSIDER AND APPROVE THE REVISED RISK ASSESSMENT
18. TO CONSIDER AND APPROVE THE STANDING ORDERS
19. TO CONSIDER AND APPROVE THE GRANT POLICY
20. TO CONSIDER AND APPROVE THE FINANCIAL REGS
21. TO CONSIDER AND APPROVE THE STAFFING COMMITTEE POLICY
22. TO CONSIDER AND APPROVE THE INTERNAL CONTROL STATEMENT
23. TO CONSIDER AND APPROVE THE COMPLAINTS POLICY
24. TO UPDATE ON THE COUNCILLOR'S SURGERIES IN FEBRUARY
25. TO CONSIDER THE LETTER RECEIVED FROM REDRUTH TOWN COUNCIL
26. COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting *(for information only)*.
27. DATE AND TIME OF NEXT MEETING

The Next regular meeting of the Parish Council will be held on Monday 31st March 2025, at the Budock Village Hall at 7.30 pm.