



Dear Councillor,

You are hereby summoned to attend an ordinary meeting of Budock Parish Council on Monday 31<sup>st</sup> March 2025 commencing at 7.30pm to discuss the business set out in the Agenda below. This meeting will be held in the Treverva Village Hall,

Yours Faithfully

Tracy Hladkij  
Clerk to Budock Parish Council

25<sup>th</sup> March 2025

**THE MEETING WILL COMMENCE WITH PUBLIC PARTICIPATION FOR A MAXIMUM OF 15 MINUTES IN TOTAL, LIMITED TO 3 MINUTES PER SPEAKER**

Any member of the public wishing to speak during Public Participation at the start of the meeting on a subject itemised on the agenda is asked to contact the parish clerk, by emailing [clerk@budockparish.net](mailto:clerk@budockparish.net) and state the nature of the question or comments you wish to raise during the public speaking period, by noon on Friday 28<sup>th</sup> March 2025 so we have time to distribute out to all interested parties.

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The Chair will start the meeting by making a brief introduction and explain the format of the meeting, along with information on how the public will be able to participate.

**ALL CURRENT COVID 19 REQUIREMENTS WILL BE IN PLACE.**

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1. SAFETY PROCEDURES
  2. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
  3. MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25
  4. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS
  5. PUBLIC PARTICIPATION (LIMITED TO ITEMS ON THE AGENDA)
  6. CHAIRMAN'S REPORT
  7. TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 24<sup>TH</sup> FEBRUARY 2025 AND THE CHAIRMAN TO SIGN THEM
  8. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA *(For information only)*
  9. TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

10. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – *(for information only)*
11. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL
12. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL
  1. **Application** PA24/08604 **Proposal** Dormered Loft extension and creation of detached garage (following previous approval PA23/04890 Conversion of Barn to Dwelling) **Location** Land Off Trell Lane Budock Water TR11 5DY **Grid Ref** 178436 / 31604 (Case Officer - Helen Trebilcock)
  2. **Application** PA25/01480 **Proposal** Works to Trees covered by a Tree Preservation Order (TPO) - T1 - Sycamore - Fell. T2 - Sycamore - Crown lift to a height of 4m. **Location** 2 Kergilliack Cottages Hillhead Road Kergilliack Falmouth **Grid Ref** 177895 / 33069 (Case Officer – Chloe Britten)
  3. **Application** PA25/00878 **Proposal** Works to Trees covered by a Tree Preservation Order (TPO) - T1 - Oak – Reduce height by 4 metres from 20 metres to 16m. T2 - Ash - Fell. T3 - Ash - Fell. **Location** Fernleigh Merry Meet Lane Budock Water Falmouth TR11 5DP **Grid Ref** 178122 / 32197
13. **URGENT APPLICATIONS** *(To discuss and resolve any planning applications that have been received after publication of the agenda and that cannot, due to time constraints, be dealt with at a future meeting of this committee.)*
14. TO RECEIVE REPORTS FROM COMMITTEE REPRESENTATIVES
  - i) Footpaths & Rights of Way
  - ii) Tree Warden
  - iii) Budock Village Hall
  - iv) Treverva Village Hall
  - v) Playing Field
15. TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MARCH 2025
16. AS A MATTER OF INFORMATION 'PROPOSAL TO SITE A COMMUNITY BUILDING AT THE WAYFIELD'
17. TO APPROVE THE INTERNAL AUDITORS FOR 2025/26 AND ASSOCIATED COSTS
18. TO INFORM OF A REQUEST FROM THE BUDOCK VILLAGE HALL
19. TO CONSIDER AND APPROVE THE COST TO REPLACE THE GLASS IN THE TWO BUS SHELTERS IN THE PARISH
20. TO UPDATE ON THE STILE AT TREWEN
21. TO CONSIDER AND APPROVE THE REPLACEMENT OF THE OFFICE COMPUTER
22. TO UPDATE ON THE LETTER TO MARAZION COUNCIL
23. TO UPDATE ON THE LETTER RECEIVED “FOOD SECURITY FIRST”
24. TO UPDATE ON THE COUNCILLOR’S SURGERIES IN MARCH
25. COUNCILLORS’ AND CLERK’S ITEMS - including Agenda items for next meeting *(for information only)*.
26. DATE AND TIME OF NEXT MEETING  
The Next regular meeting of the Parish Council will be held on Monday 28<sup>TH</sup> April 2025, at the Budock Village Hall at 7.30 pm.
27. Exclusion of the Public and Press Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, from the meeting for agenda items 28 to 29 as it relates to confidential matters.
28. TO RECEIVE THE TENDERS AND APPOINT A CONTRACTOR FOR THE GRASS CUTTING OF THE BUDOCK PLAYING FIELD - THREE YEAR CONTRACT 2025/2028
29. TO RECEIVE THE TENDERS AND APPOINT A CONTRACTOR FOR THE MAINTENANCE OF THE FOOTPATHS IN THE BUDOCK PARISH - THREE YEAR CONTRACT 2025/2028