



DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN

MINUTES OF THE 985th MEETING OF BUDOOCK PARISH COUNCIL HELD ON MONDAY 31st MARCH 2025 IN THE BUDOOCK VILLAGE HALL

PRESENT: Cllrs Bastin, Brierley, Burnett, Chatterjee, Grounds, Hart (Chairman) Hennell, and Palmer.

IN ATTENDANCE: Miss T Hladkij (Clerk) Cllr D Saunby Cornwall Council divisional member **Members of the public:** None

24-227 SAFETY PROCEDURES

The Chairman explained the safety procedures.

24-228 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None

24-229 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

None.

24-230 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

None

24-231 PUBLIC PARTICIPATION (LIMITED TO ITEMS ON THE AGENDA)

None

24-232 CHAIRMAN'S REPORT

Cllr Hart had no appointments to report this month.

24-233 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 24th FEBRUARY 2025 AND THE CHAIRMAN TO SIGN THEM.

It was proposed by Cllr Bastin and seconded by Cllr Hennell and:

RESOLVED that the minutes of the Council Meeting held on the 24th February 2025 are received and approved.

On a vote being taken this was unanimously agreed by all those who had been present at that meeting.

The Chairman to sign them.

24-234 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA *(for information only)*

None

24-235 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

Cllr Saunby reported on recycling issues, enforcement and planning issues within the parish and parking at the football ground when matches are ongoing.

24-236 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – *(for information only)*

Cllr Spear has handed in his resignation. The council would like to thank him for his work with the parish council over the last two years.

24-237 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

14/03/2025 PA25/00951 APPROVED Location:- Argal Manor Kergilliack Falmouth Cornwall TR11 5PD **Proposal** Works to trees subject to a Tree Preservation Order TPO:- T1 Beech - Reduce eastern crown, over walled garden, from 8 to 6m, cutting to a suitable growing point. Asymmetric crown, weighted towards walled garden, that is being brought back into use. Tree will become exposed if T2 and T3 are removed due to basal cavities and major dead wood; (on a separate 5-day notice). T4 Beech - Reduce height to upper crown, from 16 to 13m, plus reduce eastern crown, from 8 to 6m, cutting to a suitable growing point. Heavily asymmetric crown, weighted to-wards Argal Lodge **Ward: Falmouth Trescobeas And Budoock Parish:- BUDOOCK**

17/03/2025 PA25/01480 WITHDRAWN Location:- 2 Kergilliack Cottages Hillhead Road Kergilliack Falmouth Cornwall TR11 5PB **Proposal** Works to Trees covered by a Tree Preservation Order (TPO) - T1 - Sycamore - Fell. T2 - Sycamore - Crown lift to a height of 4m. **Ward: Falmouth Trescobeas And Budoock Parish:- BUDOOCK**

24-238 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

- 1. Application PA24/08604 Proposal** Dormered Loft extension and creation of detached garage (following previous approval PA23/04890 Conversion of Barn to Dwelling) **Location** Land Off Trellis Lane Budock Water TR11 5DY **Grid Ref** 178436 / 31604 (**Case Officer - Helen Trebilcock**)

It was proposed by Cllr Brierley and seconded by Cllr Grounds and:

RESOLVED that the following comment be submitted:- Budock Parish Council has no objection to this application only that any windows overlooking a neighbour be of obscured glass or of suitable height.

On a vote being taken this was unanimously agreed with one abstention

- 2. Application PA25/01480 Proposal** Works to Trees covered by a Tree Preservation Order (TPO) - T1 - Sycamore - Fell. T2 - Sycamore - Crown lift to a height of 4m. **Location** 2 Kergilliack Cottages Hillhead Road Kergilliack Falmouth TR11 5PB **Grid Ref** 177895 / 33069 (**Case Officer - Chloe Britten**) **Application** PA25/00927

THIS APPLICATION HAS BEEN WITHDRAWN

- 3. Application PA25/00878 Proposal** Works to Trees covered by a Tree Preservation Order (TPO) - T1 - Oak – Reduce height by 4 metres from 20 metres to 16m. T2 - Ash - Fell. T3 - Ash - Fell. **Location** Fernleigh Merry Meet Lane Budock Water Falmouth TR11 5DP **Grid Ref** 178122 / 32197 (**Case Officer – Abbie Franklin**)

It was proposed by Cllr Burnett and seconded by Cllr Hart and:

RESOLVED that the following comment be submitted:- Budock Parish Council does not have any objections to this application.

On a vote being taken this was agreed with one abstention

- 24-239 URGENT APPLICATIONS** To discuss and resolve any planning applications that have been received after publication of the agenda and that cannot, due to time constraints, be dealt with at a future meeting of this committee.
None

24-240 REPORTS FROM COMMITTEES AND REPRESENTATIVES

Footpaths and rights of way –. Footpaths - bridge repair on footpaths 202/7/1 and 202/12/1 have been postponed until March 2026. Two councillors have been invited to a meeting regarding inter parish foot paths on the 16th April at the University.

Tree Warden - Nothing to report.

Budock Village Hall –. A meeting was held on 27th February. The main item for discussion was the Fire Risk Assessment and how to approach addressing the items brought up on it including funding. The committee were keen to approach the Parish Council and apply for Grant Funding. An update report to the refurbishment progress was presented.

A cancellation policy was discussed, and it was agreed that short notice cancellations for hire of the hall would have a charge attached unless there were extenuating circumstances. The missing original deeds were discussed.

The next management committee is scheduled for 17th April 2025.

Treverva Village Hall – Nothing to report as no meetings since the last report.

Playing Field –. Nothing to report.

24-241 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MARCH 2025

It was proposed by Cllr Palmer and seconded by Cllr Chatterjee and: -

RESOLVED that accounts totalling **£1,951.67** for the month of March 2025 are approved for payment. This total includes salaries, contractual payments, hall hire, bank charges, IT maintenance, tender adverts, grants, and stationery.

On a vote being taken this was unanimously agreed

24-242 AS A MATTER OF INFORMATION 'PROPOSAL TO SITE A COMMUNITY BUILDING AT THE WAYFIELD'

The proposal of the new community building was discussed, and a number of councillors will attend an information meeting with the architects and other stakeholders in April.

24-243 TO APPROVE THE INTERNAL AUDITORS FOR 2025/26 AND ASSOCIATED COSTS

It was proposed by Cllr Hart seconded by Cllr Bastin and:

RESOLVED that the Aalgaard Renshaw Business Solutions Ltd be appointed as the internal auditors for Budock Parish Council for 2025/2026 the sum for 2025/26 will be £300 plus VAT.

On a vote being taken this was unanimously agreed .

24-244 TO INFORM OF A REQUEST FROM THE BUDOCK VILLAGE HALL

The councillors discussed the paperwork received from Budock Village Hall.

24-245 TO CONSIDER AND APPROVE THE COST TO REPLACE THE GLASS IN THE TWO BUS SHELTERS IN THE PARISH

Due to age and damage to some of the panels on the bus shelters in the parish by posters been stuck to them without permission quotes have been received for the repair and replacement of the panels. It has been agreed that the replacement will be approved and that the quote from Fernbank Advertising be accepted.

It was proposed by Cllr Brierley seconded by Cllr Chatterjee and:

RESOLVED that all of the panels on both bus shelters will be replaced by glass panels at a cost of £1,200 plus VAT and the clerk will request this to be carried out asap.

On a vote being taken this was unanimously agreed .

24-246 TO UPDATE ON THE STILE AT TREWEN

This has been noted to Countryside Access for action by them.

24-247 TO CONSIDER AND APPROVE THE REPLACEMENT OF THE OFFICE COMPUTER

Due to the age of the office computer, it has been agreed that a replacement is required after discussions it has been agreed that the clerk will arrange for the purchase of a new computer and external hard drive for storage, operating system and fully transferred information from the old to the new to the maximum sum of £1,000 plus VAT.

It was proposed by Cllr Palmer seconded by Cllr Hennell and:

RESOLVED that the clerk purchases a new office computer and external hard drive for storage, operating system and have the current information on the old computer fully transferred to the new computer to the maximum sum of £1,000 plus VAT.

On a vote being taken this was unanimously agreed .

24-248 TO UPDATE ON THE LETTER TO MARAZION COUNCIL

The councillors discussed at a previous meeting supporting Marazion Council with a letter to Cornwall Council there has been no feedback to date.

24-249 TO UPDATE ON THE LETTER RECEIVED "FOOD SECURITY FIRST"

Councillors noted the receipt of the letter with no action recommended.

24-250 TO UPDATE ON THE COUNCILLOR'S SURGERIES IN MARCH 2025

A surgery was held on Saturday 1st March 2025 at the Treverva Village Hall items raised were trimming of hedges and enforcement issues in the village.

A surgery was held on 27th March at the Trelowarren Arms in Budock only one item raised that was the works to the Budock Village Hall.

24-251 COUNCILLORS' AND CLERK'S ITEMS

None

24-252 DATE AND TIME OF NEXT MEETING

The next scheduled meeting will be held on Monday 28th April 2025 at the Treverva Village Hall at 7.30 pm (adhering to all government guidelines current at the time).

24-253 Exclusion of the Public and Press Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, from the meeting for agenda items 28 to 29 as it relates to confidential matters.

It was proposed by Cllr Hart and seconded by Cllr Bastin and: -

RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public from the meeting due to the confidential nature of the matter to be discussed.

On a vote being taken this was unanimously agreed

Cllr Saunby left the meeting 8.35 pm

24-254 TO RECEIVE THE TENDERS AND APPOINT A CONTRACTOR FOR THE GRASS CUTTING OF THE BUDOCK PLAYING FIELD - THREE YEAR CONTRACT 2025/2028

It was proposed by Cllr Palmer and seconded by Cllr Hennell and: -

RESOLVED that the contract be awarded to M L Rashleigh and Son for a period of 3 years from 1st April 2025.

On a vote being taken this was unanimously agreed

24-255 TO RECEIVE THE TENDERS AND APPOINT A CONTRACTOR FOR THE MAINTENANCE OF THE FOOTPATHS IN THE BUDOCK PARISH - THREE YEAR CONTRACT 2025/2028

It was proposed by Cllr Bastin and seconded by Cllr Hart and: -

RESOLVED that the contract be awarded to M L Rashleigh and Son for a period of 3 years from 1st April 2025.

On a vote being taken this was unanimously agreed

There being no further business the meeting closed 8.45 pm.

Signed:28th April 2025

Chairman