



Dear Councillor,

You are hereby summoned to attend an ordinary meeting of Budock Parish Council on Monday 28th April 2025 commencing at 7.30pm to discuss the business set out in the Agenda below. This meeting will be held in the Treverva Village Hall,

Yours Faithfully

Tracy Hladkij
Clerk to Budock Parish Council

23rd April 2025

**THE MEETING WILL COMMENCE WITH PUBLIC PARTICIPATION FOR A MAXIMUM OF 15 MINUTES IN TOTAL,
LIMITED TO 3 MINUTES PER SPEAKER**

Any member of the public wishing to speak during Public Participation at the start of the meeting on a subject itemised on the agenda is asked to contact the parish clerk, by emailing clerk@budockparish.net and state the nature of the question or comments you wish to raise during the public speaking period, by noon on Friday 25th April 2025 so we have time to distribute out to all interested parties.

The Chair will start the meeting by making a brief introduction and explain the format of the meeting, along with information on how the public will be able to participate.

ALL CURRENT COVID 19 REQUIREMENTS WILL BE IN PLACE.

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1. SAFETY PROCEDURES
 2. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
 3. MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25
 4. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS
 5. PUBLIC PARTICIPATION (LIMITED TO ITEMS ON THE AGENDA)
 6. CHAIRMAN'S REPORT
 7. TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 31ST MARCH 2025 AND THE CHAIRMAN TO SIGN THEM
 8. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA *(For information only)*

9. TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER
10. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – *(for information only)*
11. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL
12. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL
 - 1 Application PA25/01926 **Proposal** Construction of Additional Storage Building for Established Business **Location** Unit 3 New Development Bickland Industrial Park Falmouth TR11 4TA **Grid Ref** 178620 / 32846 (**Case Officer - Chloe Britten**)
 - 2 Application PA25/01678 **Proposal** Conversion of two barns to form holiday dwellings, erection of a cattery, erection of a storage barn and alterations and extension to dwelling without compliance with condition 2 of decision notice PA03/01134/F dated 16.06.2004. **Location** Roscarrack Farm Roscarrack Road Maen Valley Falmouth TR11 5BL **Grid Ref** 179049 / 31376 (**Case Officer - Chloe Britten**)
 - 3 Application PA25/01205 **Proposal** Conversion of garage to office and occasional holiday let. Internal alterations to main farmhouse **Location** Roscarrack Farm Roscarrack Road Maen Valley Falmouth **Grid Ref** 179049 / 31376 (**Case Officer - Chloe Britten**)
 - 4 Application PA25/01206 **Proposal** Listed building consent for conversion of garage to office and occasional holiday let. Internal alterations to main farmhouse **Location** Roscarrack Farm Roscarrack Road Maen Valley Falmouth **Grid Ref** 179049 / 31376 (**Case Officer - Chloe Britten**)
 5. Application PA25/02336 **Proposal** Outline application for the construction of two self/custom build dwellings with access reserved. **Location** Land East Of Roscarrack Farm Roscarrack Road Maen Valley Falmouth TR11 5BL **Grid Ref** 179099 / 3137631376 (**Case Officer - Chloe Britten**)

Enquiry reference PA25/02482 **Proposal** Non-material amendment in relation to decision notice PA23/08160 dated 05/12/2024, namely 1) Alternative Brick: Change from 'Wienerberger Warm Golden Buff' to 'Forterra Village Golden Thatch'. **Location** Pen Bethan, Hillhead Rd, Falmouth TR11 5PA (**Case Officer - Mark Ball**) **14 Day Turnaround request - comment given**
13. **URGENT APPLICATIONS** *(To discuss and resolve any planning applications that have been received after publication of the agenda and that cannot, due to time constraints, be dealt with at a future meeting of this committee.)*
14. TO RECEIVE REPORTS FROM COMMITTEE REPRESENTATIVES
 - i) Footpaths & Rights of Way
 - ii) Tree Warden
 - iii) Budock Village Hall
 - iv) Treverva Village Hall
 - v) Playing Field
15. TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF APRIL 2025
16. TO APPROVE THE 'REGULAR PAYMENTS' SCHEDULE FOR THE YEAR 2025/26
17. TO CONSIDER AND APPROVE THE ANNUAL CONTRIBUTION TO CPRE
18. TO CONSIDER AND APPROVE THE COUNCILLORS AUDIT FOR OCTOBER 2024 TO MARCH 2025
19. TO CONFIRM IF ANY CONFLICT OF INTEREST EXISTS BETWEEN BDO LLP AND BUDOCK PARISH COUNCIL
20. TO RECEIVE AND APPROVE THE END OF YEAR AUDIT REPORT FOR THE YEAR ENDING 31ST MARCH 2024.
21. TO CONSIDER AND APPROVE THE AGAR STATEMENT FOR THE YEAR ENDING 31ST MARCH 2024 SECTION 1 ANNUAL GOVERNANCE STATEMENTS 2023/24
22. TO CONSIDER AND APPROVE THE AGAR STATEMENT FOR THE YEAR ENDING 31ST MARCH 2024 SECTION 2 ACCOUNTING STATEMENTS 2023/24
23. TO CONFIRM AND AGREE TO UPDATE THE BANK SIGNATURES

24. **COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting** (*for information only*).
25. **DATE AND TIME OF NEXT MEETING**
The Next regular meeting of the Parish Council will be held on Monday 19TH May 2025, at the Budock Village Hall at 7.30 pm.
26. **Exclusion of the Public and Press Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, from the meeting for agenda items 27 as it relates to confidential matters.**
27. **TO CONFIRM THE ANNUAL INCREMENT WITHIN THE CLERKS CONTRACT WITH EFFECT FROM 1ST APRIL 2025**