



Budock, A Climate Conscious Parish

Dear Councillor,

You are hereby summoned to attend an ordinary meeting of Budock Parish Council on Thursday 23rd May 2024 commencing at 7.30pm to discuss the business set out in the Agenda below. This meeting will be held in the Budock Village Hall,

Please note this will be preceded by the Annual Parish Meeting which will commence at 7.00 pm.

Yours Faithfully

Tracy Hladkij
Clerk to Budock Parish Council

20th May 2024

THE MEETING WILL COMMENCE WITH PUBLIC PARTICIPATION FOR A MAXIMUM OF 15 MINUTES IN TOTAL, LIMITED TO 3 MINUTES PER SPEAKER

Any member of the public wishing to speak during Public Participation at the start of the meeting on a subject itemised on the agenda is asked to contact the parish clerk, by emailing clerk@budockparish.net and state the nature of the question or comments you wish to raise during the public speaking period, by noon on Wednesday 22nd May 2024 so we have time to distribute out to all interested parties.

The Chair will start the meeting by making a brief introduction and explain the format of the meeting, along with information on how the public will be able to participate.

ALL CURRENT COVID 19 REQUIREMENTS WILL BE IN PLACE.

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1. SAFETY PROCEDURES
 2. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
 3. TO ELECT A CHAIRMAN FOR THE YEAR 2024/25
 4. TO ELECT A VICE CHAIRMAN FOR THE YEAR 2024/25

5. MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25
6. TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS
7. PUBLIC PARTICIPATION (LIMITED TO ITEMS ON THE AGENDA)
8. CHAIRMAN'S REPORT
9. TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 29TH APRIL 2024 AND THE CHAIRMAN TO SIGN THEM
10. TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA *(For information only)*
11. TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER
12. TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES – *(for information only)*
13. TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL
14. TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL
 1. **Application PA24/02902 Proposal** Proposed rear single storey extension **Location** Poor House Cottage School Lane Budock Water Falmouth TR11 5DJ **Grid Ref** 178236 / 32293 (**Case Officer – Chloe Britten**)
 2. **Application PA24/03277 Proposal** Works to trees subject to a Tree Preservation Order (TPO), works include Trebah Coppice sycamore to approximately 1.5 metres **Location** Menehay Farm Bickland Water Road Falmouth Cornwall TR11 5BY **Grid Ref** 178704 / 32088 (**Case Officer – Mark Webb**)
 3. **Application PA24/03292 Proposal** 'Demolition of existing dwelling and detached garages and construction of replacement dwelling, parking, associated landscaping and installation of a ground mounted solar PV array.' without compliance of condition 2 of decision PA23/04750 dated 02/11/2023. **Location** Belle Vista Hillhead Road Kergilliack Falmouth Cornwall TR11 5PA **Grid Ref** 178254 / 33523 (**Case Officer – Mark Webb**)
 4. **Application PA24/02852 Proposal** Proposed extension to north west of the existing house. Proposed extension over ground and first floor levels. **Location** Ponds Cottage Roscarrack Road Maen Valley Falmouth **Grid Ref** 178801 / 31345 (**Case Officer – Helen Trebilcock**)
15. TO RECEIVE REPORTS FROM COMMITTEE REPRESENTATIVES
 - i) Footpaths & Rights of Way
 - ii) Tree Warden
 - iii) Budock Village Hall
 - iv) Treverva Village Hall
 - v) Playing Field
16. TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF MAY 2024
17. TO ELECT MEMBERS AS REPRESENTATIVES FOR THE FOLLOWING COMMITTEES
 - Planning working group
 - Footpath & Rights of Way
 - Tree Warden
 - Budock Village Hall
 - Treverva Village Hall
 - Playing Field
 - Staffing committee
 - CAP representative.
18. TO CONFIRM THE CO-OPTION TIMETABLE FOR THE VACANT POST OF COUNCILLOR WITH BUDOCK PARISH COUNCIL
19. TO ACCEPT THE COUNCILLORS AUDIT FOR THE PERIOD NOVEMBER 2023 TO MARCH 2024

20. TO CONFIRM IF ANY CONFLICT OF INTEREST EXISTS BETWEEN BDO LLP AND BUDOCK PARISH COUNCIL
21. TO RECEIVE AND APPROVE THE END OF YEAR AUDIT REPORT FOR THE YEAR ENDING 31ST MARCH 2024.
22. TO CONSIDER AND APPROVE THE AGAR STATEMENT FOR THE YEAR ENDING 31ST MARCH 2024 SECTION 1 ANNUAL GOVERNANCE STATEMENTS 2023/24
23. TO CONSIDER AND APPROVE THE AGAR STATEMENT FOR THE YEAR ENDING 31ST MARCH 2024 SECTION 2 ACCOUNTING STATEMENTS 2023/24
24. TO AGREE THE COSTS OF A REPLACEMENT NOTICE BOARD FOR BUDOCK VILLAGE
25. TO APPROVE THE 'REGULAR PAYMENTS' SCHEDULE FOR THE YEAR 2024/25
26. TO AGREE A TIMETABLE AND COSTS FOR A TRIAL OF MONTHLY SURGERIES HELD BY THE COUNCILLORS
27. COUNCILLORS' AND CLERK'S ITEMS - including Agenda items for next meeting (*for information only*).
28. DATE AND TIME OF NEXT MEETING

The Next regular meeting of the Parish Council will be held on Monday 24TH June 2024, at the Treverva Village Hall at 7.30 pm.

29. EXCLUSION OF THE PUBLIC AND PRESS UNDER SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, FROM THE MEETING FOR AGENDA ITEM 30 AS IT RELATES TO CONFIDENTIAL MATTERS
30. TO AGREE THE MINUTES OF THE STAFFING COMMITTEE AND TO CONFIRM A SATISFACTORY APPRAISAL REPORT FOR THE CLERK AND SUBSEQUENT SALARY INCREMENT FROM 1ST APRIL 2024 TOGETHER WITH LEGAL CHANGES TO THE CLERKS CONTRACT