



Budoock, A Climate Conscious Parish

**MINUTES OF THE 944th MEETING OF BUDOOCK PARISH COUNCIL HELD ON MONDAY 26th APRIL 2021
HELD VIRTUALLY ON ZOOM**

PRESENT: Cllrs Andrew Bastin, John Bastin, Bennett (Chairman), Grounds, Hart, Hennell, Heritage and Wright
IN ATTENDANCE: Miss T Hladkij, (Clerk) **Members of the public** None

21-1 PUBLIC PARTICIPATION
None

21-2 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Cllr John Palmer

21-3 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

None

21-4 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

None

21-5 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 29th MARCH 2021 AND THE CHAIRMAN TO SIGN THEM.

It was proposed by Cllr Hart and seconded by Cllr J Bastin and:
RESOLVED that the minutes of the Council Meeting held on the 29th March 2021 are received and approved.
On a vote being taken this was unanimously approved.
The Chairman to sign them.

21-6 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA *(for information only)*

There were no matters arising.

21-7 TO RECEIVE CORRESPONDENCE

None

21-8 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

Nothing to report.

The Chairman thanked Cllr J Bastin for his support over the past years as the Divisional Member on behalf of the parish council and residents as due to the boundary changes, he will no longer be standing for this post.

21-9 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE.

No further news on a date for the referendum. In the circumstances, an up-to-date address list will need to be requested from Electoral Services and the 'update letter' can then go to Cornwall Council for print and distribution.

The Chairman thanked Cllr Heritage on behalf of the parish council and residents for his contribution to the NPD and the parish council over the past years, as he will not be standing again in May as a parish councillor.

21-10 TO APPOINT A TEMPORARY MEMBER TO BE THE NPD CONTACT FOR THE PARISH

It agreed that as a temporary measure Cllr Grounds will act as the contact point for the NPD.

21-11 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

PA21/00774/PREAPP Planning Application required Applicant: Andrew Dixon Location: Hoe Wood Maen Valley Falmouth Cornwall TR11 5HJ Proposal: Exception Notice - for the felling of large Turkey Oak(T0971) - subject to a Tree Preservation Order(TPO) Parish : Budock Ward : Constantine, Mawnan And Budock Electoral Division

PA21/00853/PREAPP Closed - advice given Applicant: Mr J Bastin Location: Eglos Cottage Budock Water Falmouth Cornwall TR11 5BZ Proposal: Exception notice for works to a Sycamore subject to a tree preservation order. Parish : Budock Ward : Constantine, Mawnan And Budock Electoral Division

PA20/10360 REFUSED Applicant: Mr I Drennan Location: Land Between Woodland View and Tremaen Maen Valley Park Pennance Hill Roscarrack Falmouth Proposal: Erection of two dwelling houses Parish : Budock Ward : Constantine, Mawnan And Budock Electoral Division

21-12 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL AND THE COUNCIL'S RESPONSES

- 1) **Application PA21/02305** Proposed construction of fruit and vegetable refrigeration storage building to replace 3 existing self-contained refrigerated storage containers Location West Country Fruit Sales Higher Argal Argal TR11 5PE Applicant . Westcountry Food Holdings Grid Ref 176980 / 32310

It was proposed by Cllr Hart and seconded by Cllr Hennell and:

RESOLVED that the following comment be submitted:-. Budock Parish Council support this application.

On a vote being taken this was agreed with one abstention.

- 2) **Application PA21/02584** Budock (Constantine, Mawnan And Budock Electoral Division) 14A Watersmead Parc Budock Water TR11 5EL Change of use of garage to bedroom - Mr and Mrs O Hayden - (Case Officer - Hayley Wray)

It was proposed by Cllr Hennell and seconded by Cllr Wright and:

RESOLVED that the following comment be submitted:-. Budock Parish Council support this application.

On a vote being taken this was agreed with one abstention.

MINUTES TO SHOW APPLICATIONS VOTED ON AND SUBMITTED TO CORNWALL COUNCIL IN APRIL 2021 DUE TO EARLY RETURN DATES PRIOR TO OUR MEETING

- 3) **PA21/00571 Gwithian submitted 12th April 2021.**

Application PA21/00571 Proposal Proposed detached double garage. Dormer extension including additional new dormers and associated internal alterations. New replacement conservatory and proposed Balcony. New boundary fence. Location Gwithian House Trewen Road Falmouth Cornwall Applicant Mr Tom Blake Grid Ref 178382 / 31777

Budock Parish Council support this application and refer to our previous comments dated 23/2/2021, we further draw your attention to the potential overlooking issues both from the balconies and the dormer windows.

- 4) **PA21/06464 Craignish Submitted 12th April 2021.**

Application PA20/06464 Proposal Proposed Holiday Let Location Craignish Maenporth Falmouth TR11 5HN Applicant Mr & Mrs Smith Grid Ref 178852 / 29636

Budock Parish council support this revised application based on the list of changes shown below.

. Change the paintwork on the upper floor to cladding/subdued colour.

. Remove one set of patio doors to the bedroom.

. Insert tinted / non reflective / smoked glazing on main elevation to reduce light spillage and reflection.

. A condition is imposed preventing the basement being used as either residential / or holiday accommodation.

. Impose a landscaping condition to screen the basement level and provide landscaping near the track where possible.

. External lighting to be low level output and on timers to reduce light pollution.

Budock Parish Council, Clerk: Tracy Hladkij Laity Villa, Laity, Wendron, Helston, Cornwall TR13 0NN
Tel: 07943193329 Email: clerk@budockparish.net Website: www.budockparish.net

21-13 REPORTS FROM COMMITTEES AND REPRESENTATIVES

Footpaths and rights of way – There is a piece of the bridge broken down by Tregdna Farm.

Budock Village Hall – Only to report that the Secretary and the Treasurer will not be standing for re-election at the AGM in May .

Treverva Village Hall – . That the hall will be used as a polling station on 6 May.

Community Speed Watch – Community Speed Watch is still attempting to recruit members. Will probably restart in May.

Playing Field – AGM put off until easing of restrictions, e.g., rule of six. We will advertise ahead for new members.

We currently do not have a chairman. This was to be a temporary situation but has been extended a number of times awaiting the AGM. Park maintenance will resume shortly. Painting started last spring but was abandoned due to lockdowns. Park has remained open throughout the latest lockdown.

The Chairman thanked Cllr Hennell on behalf of the parish council and residents for his contribution to the parish council over the past years, as he will not be standing again in May as a parish councillor.

21-14 TO RECEIVE A REPORT FROM THE POLICE WEBSITE

The website has not been updated since February 2021 which was reported in March 2021 minutes.

21-15 TO APPROVE A PAYMENT UNDER THE COMMUNITY AWARD

It was discussed that a member of the parish had gone above and beyond for the community during the COVID pandemic, and it was agreed that they be awarded recognition of this fact via the community award scheme.

It was proposed by Cllr Hart and seconded by Cllr Wright and: -

RESOLVED that Gaynor Field be given the community award and an appropriate gift be selected to the maximum value of £75.

On a vote being taken this was unanimously approved

21-16 TO APPROVE THE 'REGULAR PAYMENTS' SCHEDULE FOR THE YEAR 2021/22

The list details all the agreed payments scheduled for the year.

Monthly – EE, HMRC, Salaries

Biannually - Grass Cutting

Annually - Insurance, Subscriptions to SLCC, CALC, NALC and Zoom, Membership to AAT, IT software licence, Website domain and email subscriptions. Auditor internal and external, maintenance of bus shelters, weed spraying, GDPR.

It was proposed by Cllr Hart and seconded by Cllr A Bastin and: -

RESOLVED that the regular payments schedule for the year 2021/22 be adopted and approved.

On a vote being taken this was unanimously approved

21-17 TO DISCUSS THE POSSIBILITY OF AN OUTSIDE ANNUAL MEETING IN MAY 2021

After a discussion about the possibility of an outside meeting instead of within the Budock Village Hall considering the safety of the those attending, it was unanimously agreed that the councillors wanted the May meeting to take place within the Budock Village Hall observing all the government guidelines currently in place on the date.

21-18 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTH OF APRIL 2021

It was recorded that a successful financial audit had been conducted by Cllr Hennell and Cllr Wright for the period January to March 2021

It was proposed by Cllr Wright and seconded by Cllr Grounds and: -

RESOLVED that accounts totalling **£2,020.34** for the month of April 2021 are approved for payment. This total includes Salaries, contractual payments, subscriptions, grants, memberships, NDP expenses and office supplies.

On a vote being taken this was unanimously agreed.

21-19 DATE AND TIME OF NEXT MEETING

The next scheduled meeting will be held on Monday 24th May 2021 at the Budock Village Hall (adhering to all government guidelines current at the time) commencing at 7.30pm.

21-20 Exclusion of the Public and Press Under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it was RESOLVED that members of the press and public be excluded from the meeting for agenda item 20 as it relates to confidential staffing matters.

It was proposed by Cllr Hart and seconded by Cllr Bennett and: -
RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public from the meeting due to the confidential nature of the matter to be discussed.
On a vote being taken this was unanimously agreed.

A role call was also taken to confirm the confidentiality of the location of each councillor.

21-21 TO AGREE THE MINUTES OF THE STAFFING COMMITTEE HELD 20TH APRIL 2021 TO CONFIRM A SATISFACTORY APPRAISAL REPORT FOR THE CLERK AND SUBSEQUENT SALARY INCREMENT FROM 1ST APRIL 2021 TOGETHER WITH LEGAL CHANGES TO THE CLERKS CONTRACT

Cllr Heritage briefed the members on the staffing meeting.

It was proposed by Cllr Hart and seconded by Cllr Wright and: -

RESOLVED that the minutes of the staffing committee held 20th April 2021 to confirm a satisfactory appraisal report for the clerk and subsequent salary increment from 1st April 2021 together with legal changes to the clerk's contract be approved and actioned.

On a vote being taken this was unanimously agreed.

There being no further business the meeting closed at 8.30 pm.

Signed:24th May 2021

Chairman