



DRAFT MINUTES – NOT RATIFIED UNTIL SIGNED BY THE CHAIRMAN

**MINUTES OF THE 931ST MEETING OF BUDOOCK PARISH COUNCIL HELD AT BUDOOCK VILLAGE HALL
ON MONDAY 27TH JANUARY 2020**

PRESENT: Cllrs Bastin, Bennett (Chairman), Bownas, Geraty, Hart, Hennell, and Heritage.

IN ATTENDANCE: Mrs L Iddon (Minute taker); Mr A Bastin, Mr & Mrs Dunstan, Mr P Grounds, Ms H Holmes, Mr S Lawrence and Mrs A Roebuck.

Due to the Council currently being without a Clerk, the Minutes for this meeting were kindly taken by Lois Iddon.

19-186 SAFETY PROCEDURES

The Chairman explained the Safety Procedures.

19-187 PUBLIC PARTICIPATION

- i) Steve Lawrence gave a brief presentation about the Merlin MS Centre. There will be a grant request to the council from the centre.
- ii) Mrs Dunstan gave a presentation on the background to PA19/11161.

19-188 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr Palmer – working.

19-189 MEMBERS TO DECLARE ANY DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS AND ANY GIFTS OR HOSPITALITY OVER £25

None were declared.

19-190 TO CONSIDER REQUESTS FOR DISPENSATIONS FROM MEMBERS

None were requested.

19-191 CLERK VACANCY – REPORT FROM STAFFING COMMITTEE

Cllr Hart reported that six application packs have been requested and to date three sets have been returned. Times and dates for interviews to be agreed.

19-192 CO-OPTION OF TWO COUNCILLORS – REPORT ON PRESENT SITUATION

Cllr Bennett reported that to date no one has expressed an interest – the closing date is 10th February.

19-193 TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 25TH NOVEMBER 2019 AND THE CHAIRMAN TO SIGN THEM.

It was proposed by Cllr Hart and seconded by Cllr Bastin and:

RESOLVED that the minutes of the Council Meeting held on the 25th November 2019 are received and approved.

On a vote being taken this was unanimously approved.

The Chairman then signed them.

19-194 TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA (for information only)

There were no matters arising.

By agreement the agenda items relating to planning were brought forward to this part of the agenda.

19-195 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

21.11.2019 PA19/08376 APPROVED - Mr & Mrs Paddy - Little Crill Farm, Roscarrack Rd, Maen Valley, - Construction of dwelling.

10.12.2019 PA19/09327 APPROVED Mr & Mrs Robinson - Chyvounder, Crill Corner, Trewen Rd, Budock Water - The installation of new windows to side elevations - new patio doors to rear - removal of chimneys - 2 roof lights into the roof.

13.01.2020 PA19/08243 APPROVED - Andrew Dunstan - Menehay Farm Camp Site, Roscarrack, Bickland Water Rd, Falmouth - Proposed extension of existing campsite (40 pitches) to create an additional 61 touring pitches (caravans, motorhomes and tents) including the provision of a new service/utility building, slight repositioning of a site office/reception, and associated works.

17.01.2020 PA19/10065 APPROVED - Mr Raffield - F3 Church View Bickland Water Road - Proposed new Fire Exit.

19-196 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL

i) PA19/10922 Proposed barn conversion with variation of condition 2 in respect of decision PA18/12102 - Redundant Barn, Argal Manor, Kergilliack - Mr & Mrs C Spencer

It was proposed by Cllr Hennell and seconded by Cllr Hart and:-

RESOLVED that the following comment be submitted:- *"Budock Parish Council support this current application and the removal of Condition 2 imposed in the previous application PA18/12102. We feel our original comments remain valid".*

On a vote being taken this was agreed with one abstention.

ii) PA19/11161 Proposed change of use/conversion of barn into dwelling including septic tank and additional landscaping - Menehay Farm, Budock Water – Mr & Mrs A Dunstan

It was proposed by Cllr Geraty and seconded by Cllr Heritage and:-

RESOLVED that the following comment be submitted:- *"Budock Parish Council strongly support this application. The conversion of this redundant farm building will result in a modern, energy-efficient home which conforms to several of the policy requirements of the Cornwall Local Plan. Furthermore, it meets the aims of the emerging Neighbourhood Development Plan. This site being a sensitive area for wildlife, we seek to reinforce the recommendations of a bat and owl survey."*

On a vote being taken this was agreed with one abstention.

19-197 TO RECEIVE ANY POLICE UPDATES

Information was given on the crimes in the parish in October (no crimes) and November (one reported crime of Violence and sexual offences on or near Penwarne Road. This is currently under investigation). Details of crimes can be found at <https://www.police.uk/devon-and-cornwall/CIOS.4068/>.

19-198 SPEED VISOR UPDATE – SITING OF UNITS AND AGREEMENT TO PROCEED

Cllr Bennett reported that Highways have now agreed on locations in Treverva and Budock for the siting of Speed Visors. They will proceed with the installation once payment has been received. The plan is to pay for the Treverva visor this Financial Year and the Budock one in the next Financial Year (after April 2020). The amounts payable and agreed sitings were discussed. Cllr Bennett explained that the visors cannot be sited on private land and have to be 50cm off the highway. Concerns were raised regarding possible light intrusion into private dwellings from the visor and it was agreed that Highways would be questioned on this and if necessary confirm whether a shield could be placed on the visor. This will be done before the next meeting. A question was also raised regarding the collection of data from the visors, but this was thought not relevant as Cornwall Council would be responsible for the visors and the parish council is not in a position to act on any data.

19-199 TO RECEIVE A REPORT FROM THE CORNWALL COUNCIL DIVISIONAL MEMBER

Cllr Bastin reported on the following:-

- Update given on changes to waste collection – from October 2020 recycling will be fortnightly, as will general waste collections. By October 2021 households should all have been provided with wheelie bins which will hold up to three black bags. Food waste will be collected weekly and containers provided.
- The next Community Network Area meeting is at Mylor on 28th January preceded by a Climate Change group meeting..

19-200 REPORT ON BOUNDARY REVIEW - CURRENT SITUATION AND WHERE WE GO FROM HERE – CLLR BASTIN
Cllr Bastin gave an update on the progress of the Boundary Review. The Boundary Review panel has not accepted recommendations from Budock or Falmouth councils and so responses made during the Public Consultation period need to be powerful if any changes are to be made. The parish council will be meeting to evaluate the information received to date and to decide on their response to it.

19-201 REPORT ON LATEST VILLAGE LITTER PICK
Cllr Hart reported that five bags of rubbish were collected on the last pick in Budock village a few weeks ago. Several appreciative comments have been received from the residents.

19-202 TO RECEIVE A NEIGHBOURHOOD PLAN UPDATE – DISCUSS AND DECIDE SETTLEMENT BOUNDARY ISSUES
Cllr Heritage gave the following update:-
In the Pre-submission Consultation, two requests were received to extend the agreed 'Settlement Boundaries'. The NDP Steering Group had agreed these boundaries taking into account the evidence of the need for new houses in the parish. This had been proposed as 20 in Budock village and up to 5 in Treverva and Lamanva. These would take the form of 'infill'. A discussion took place as to whether there was a need to change the agreed settlement boundaries.

It was proposed by Cllr Heritage and seconded by Cllr Hart and:-

RESOLVED that the Settlement Boundaries in the emerging Neighbourhood Development Plan remain as proposed.

On a vote being taken this was agreed with one abstention.

19-203 THE CLIMATE AND ECOLOGICAL SITUATION – TO IDENTIFY A PORTFOLIO HOLDER OR ESTABLISH A WORKING GROUP – DISCUSS

It was agreed that no action need be taken on this at present. Cllr Bastin reminded the council that there is a Climate Change Group that meets before the Community Network Area meetings and that any councillor is welcome to attend these.

19-204 GRANT REQUEST OF £534 FROM BUDOCK COMMUNITY ACTION GROUP TO COVER WEBSITE SET UP COSTS - FOR DISCUSSION

Prior to the meeting all Councillors had been reminded about the conditions in Grant Policy. As this group has already received one grant this financial year, and currently has no constitution in place, it was agreed to take no action on this request for the moment.

Cllr Geraty suggested that the group could set up a Facebook page. The Playing Field Committee have set one up and find it more than adequate in getting across all the relevant information.

19-205 ALLOTMENTS FOR THE PARISH – REPORT FROM CLLR GERATY

Cllr Geraty reported that there was a possibility that a Budock landowner would release some land for allotments. He is meeting with one of the trustees and will report back to the council.

19-206 BUDOCK VILLAGE HALL – NEW REP TO BE APPOINTED

No Councillor has volunteered to be the council's rep on the Village Hall Committee. Both the parish council and the Village Hall Management Committee have their AGMs in May and a rep should be agreed by then.

19-207 TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES AS APPROPRIATE – (for information only)

The following correspondence received since the November meeting was received and noted:-

- **CALC** - Section 137 limit for 2020/2021, various vacancies, AGM
- **Cornwall & Isles of Scilly Health Care** - NHS Long Term Plan Updates
- **Woodland Trust** – Tree Charter Day report, newsletter
- **Cornwall Council** – Adoption of the Cornwall Site Allocations DPD, Budget Consultation, Standards Committee Update, Road Closure
- **NALC** – Various Newsletters, Meeting Invitations, Chief Executive's Bulletin
- **PARISH ONLINE NEWS** – update
- **CORNWALL COMMUNITY LAND TRUST** – Invitation to seminar
- **POLICY DRAFTING WORKSHOP** – Neighbourhood planning
- **COASTLINE HOUSING** – News Update
- **CORNWALL COUNTRYSIDE ACCESS** – 28 January meeting agenda

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(Note – Clerk's position currently vacant)

- **GWR** – Advice of improvement work
- **CRUSE BEREAVEMENT** - Grant request
- **TANYA'S COURAGE TRUST** – Grant request
- **BICKERSTAFFE PARISH COUNCIL** – Hedgehog Preservation
- **LOCALISM LINK OFFICER** – Various grant opportunities

Mrs Roebuck and Ms Holmes left the meeting at 8.30pm

19-208 REPORTS FROM COMMITTEES AND REPRESENTATIVES

- Footpaths & Rights of Way** – Various issues with wet and muddy paths due to the exceptionally wet weather. Drainage of path on Poolfield a particular issue – Cllrs Bastin and Bennett plan a meeting with the site manager of the Chy an Dowr development.
- Budock Village Hall** – The next Committee meeting is planned for 13th February.
- Treverva Village Hall** – Thanks given for the grant received for the hall insurance.
- Playing Field** – The Christmas Light Switch-on event went very well.
- Community Speed Watch** – These sessions have recommenced and it is planned to hold them on a fortnightly basis, weather permitting.

19-209 TO RECEIVE STATEMENTS OF PAYMENTS AND RECEIPTS SINCE THE LAST MEETING AND BANK RECONCILIATIONS FOR DECEMBER AND JANUARY

These were received. Budget update figures will be sent out to all Cllrs.

19-210 TO APPROVE THE PAYMENT OF ACCOUNTS FOR THE MONTHS OF DECEMBER AND JANUARY

It was proposed by Cllr Hennell and seconded by Cllr Bownas and:-

RESOLVED that accounts totalling **£1269.66** for the month of December are approved for payment.

On a vote being taken this was unanimously agreed.

It was proposed by Cllr Hennell and seconded by Cllr Heritage and :-

RESOLVED that accounts totalling **£555.89** for the month of January are approved for payment.

On a vote being taken this was unanimously agreed.

19-211 HMRC CREDIT ERROR OCCURRING FROM DECEMBER 2013 – UPDATE FROM CLLR HART

Cllr Hart explained the background to the HMRC credit which resulted in a previous Clerk overpaying Income Tax. This has now been resolved and the overpayment refunded as appropriate.

19-212 WEBSITE REGULATIONS COMPLIANCE WORK TO BE COMPLETED BY SEPTEMBER 2020 – DISCUSS/AGREE

The parish council is currently waiting for more information on this from CALC, so agenda item deferred.

19-213 VE DAY CELEBRATIONS 2020 – DISCUSS/AGREE

Cllr Bastin said that Cornwall Council have nothing planned at the moment. Cllr Geraty will liaise with the Playing Field Committee to see if they have any plans. This will be an agenda item at the next parish council meeting.

19-214 COUNCILLORS' ITEMS - including Agenda items for next meeting.

(for information only)

Cllr Geraty will be attending the next WPD (Western Power Distribution) Stakeholders meeting at the Royal Cornwall Showground.

Items to be included in the agenda for the next meeting are:-

- Update on possible shields/shades on Treverva speed visor
- Grant request from the MS Merlin Centre
- Report regarding allotments
- Website regulation compliance – if necessary info received
- Further discussion on VE Day celebrations
- Grant request from Cruse
- Grant request from Tanya's Courage Trust

19-215 DATE AND TIME OF NEXT MEETING

The next scheduled meeting will be held on Monday 24th February 2020 in Budock Village Hall commencing at 7.30pm.

There being no further business the meeting closed at 8.44pm.

Signed:24th February 2020
Chairman

DRAFT